Sarala Birla Public School
Birla Knowledge City, Mahilong, Ranchi
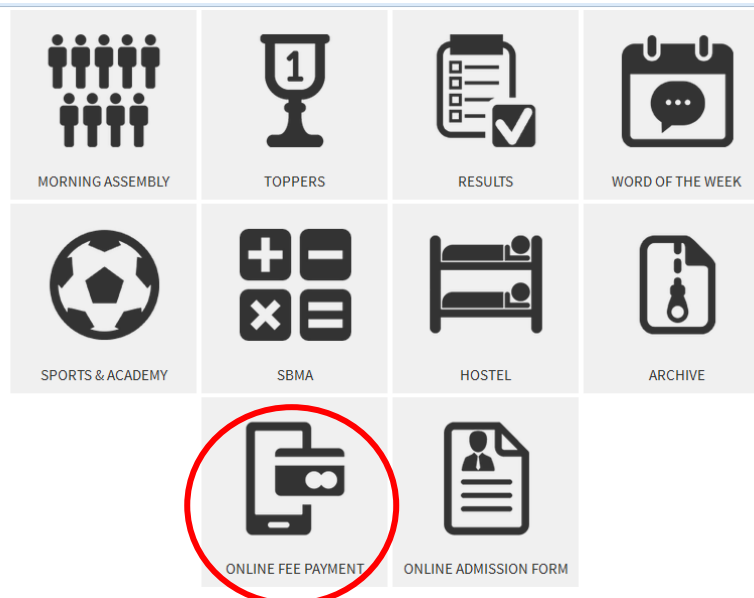
Procedure for online fee payment through website i.e. www.sbpsranchi.com

❖ Open school's official website i.e. www.sbpsranchi.com.

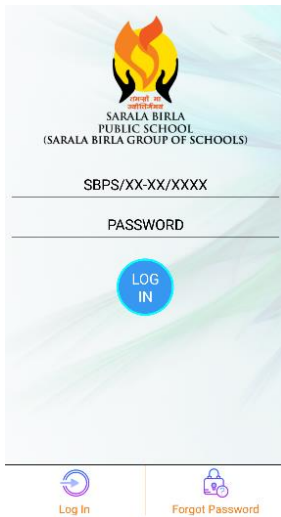❖ Scroll down to get the highlighted link **'ONLINE FEE PAYMENT'**

❖ You will be redirected to a new login window.

❖ Enter username and password in appropriate boxes and click on **Sign in**.

(Username *& Password will be same i.e. UID No. of the Child Eg.-SBPS/24-25/XXXX, Only if the password is not changed by the parents*)

        User name - SBPS/24-25/XXXX

        Password -   SBPS/24-25/XXXX

        Note: *user id & password is not case sensitive.*

                      You can use 'forgot password' option if you forget the password.

❖ Select the quarter to pay i.e 1/2/3/4.

❖ After verifying details click on '**Pay'**.

❖ You will be redirected to the payment gateway.

❖ Select your payment mode i.e. Net Banking/ Debit Card/ Credit Card.

❖ Complete the payment through any one of the given options i.e. Net Banking/ Debit Card/ Credit Card / Gpay / PhonePe etc.

❖ Print / save the receipt.

❖ Download the file from www.sbpsranchi.com **click here to download**

❖ Install the app 'गवAAक्ष' *(only for android).*

❖ You may get a security message which you need to accept & proceed for installation.

❖ Open the app 'गवAAक्ष'**.**

❖ Enter username and password in appropriate boxes and click on **Sign in**. (Username *& Password will be same i.e. UID No. of the Child Eg.-SBPS/24-25/XXXX, Only if the password is not changed by the parents*).

> Username - SBPS/24-25/XXXX
>
> Password - SBPS/24-25/XXXX
>
> Note: *user id & password is not case sensitive.*
>
> *You can use 'forgot password' option if you forget the password.*