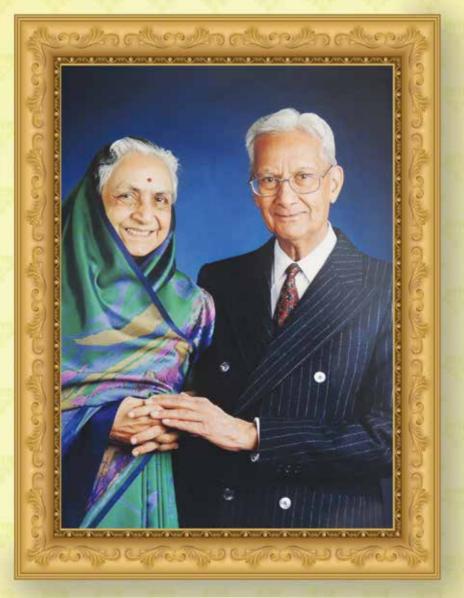
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# **OUR FOUNDERS**



Late Basant Kumar and Late Sarala Birla

# **SCHOOL VISION**

Explore, Engage, Empower.

# **MISSION STATEMENT**

Our mission is to prepare an enthusiastic, creative community of learners and foster traditional values, culture and spirituality among them. We recognize the importance of communication in English and are structuring our teaching learning designs to gradually improve the linguistic skills and conversational abilities of the students.

#### **SCHOOL VALUES**

We empower students to take ownership and responsibility for their present and future learning by developing their academic, interpersonal, intrapersonal, and technological skills.

- Learning Supporting a learning environment that continuously motivates all individuals to excel.
- Interpersonal relationships Creating and maintaining an amicable ambience to promote cordial relationships among students, families, teachers, staff and community partners. We teach our students to avoid cut-throat competition and create a collaborative environment.
- Integrity Building good role-models by conducting ourselves with honesty and responsibility.
- Accountability Demonstrating a personal and institutional accountability for students' learning, ethical conduct and adherence to mandates, policies, and procedures.
- Innovation Challenging ourselves to create unique ideas and innovative solutions in a technology rich environment.
- Respect-Promoting a school community that appreciates the importance of students, families, colleagues and diversity of cultures.
- Service Building empathetic and compassionate milieu that emanates positivity, facilitates holistic development and creates an environment conducive to the maxim of 'Selfless Service'.

#### A LETTER FROM THE PIONEER INDUSTRIALIST GHANSHYAM DAS BIRLA TO HIS SON BASANT KUMAR BIRLA (Written in 1934)

#### Dear Basant,

I advise you to read this letter when you become an adult and are older.

I am writing from my experience. To be born as a human being in this world is a rare opportunity-this is true. One who abuses one's body, having obtained the human form, is only an animal.

You have received a lot of wealth and good resources. If these are used to serve others, then, of course, such resources will become useful. If not, they will become a devil's weapon.

Pay heed to these principles:

1) Never use wealth for luxury and cheap pleasure. Ravana had indulged in luxury and promiscuity: King Janaka had rendered service. Wealth is never eternal; therefore, so long as it lasts, use it for serving others. Use the least possible amount for yourself, the rest you should spend to alleviate the sorrows of suffering ones.

2) Wealth is power. Intoxicated by such power, one may act unjustly towards another - you must be careful about this.

3) Do leave this advice for your children; if they lead a life of comfort and luxury, then they would be committing sin and destroying our business activities. You must not bequeath wealth to such spoilt brats. Before it can reach them, distribute it to poor. You have to realise that you are the trustee of such wealth, and we brothers have generated this wealth in the hope that you will put it to good uses.

4) Remember always that you hold wealth on behalf of the common citizens.

You cannot use it for your selfish ends.

- 5) Never forget God. He gives right understanding.
- 6) Keep your senses under control, otherwise, they will drown you.
- 7) Physical exercise must be done regularly.

8) Control your consumption of food. Those who eat to please the palate die early and cannot work enough.

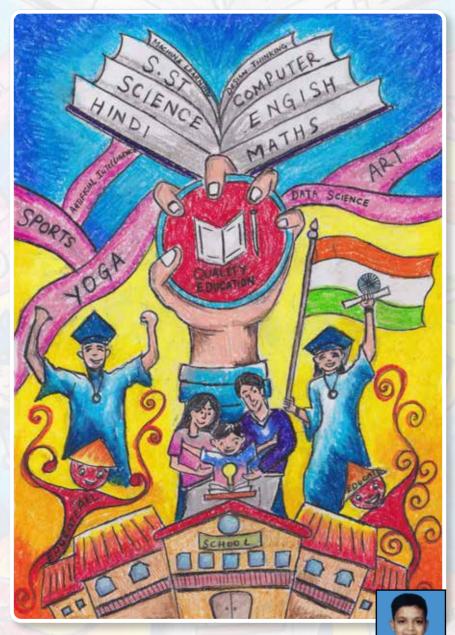
Ghanshyam Das Birla

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भार वर्च हैरा असन वा ले रोंगे तो भाषवरेंगे

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# Theme for Session 2023-24 QUALITY EDUCATION



Utkarsh Agarwal Std. IV C

# PARTICULARS OF THE STUDENT

(To be filled by a Parent only)

| Nam     | e of the Stude    | nt:                 |                        |            |
|---------|-------------------|---------------------|------------------------|------------|
| Clas    | s/Section :       |                     |                        |            |
| Hou     | se:               |                     | UID. No.:              |            |
| Date    | of Birth :        |                     |                        |            |
| Mod     | e of Transpor     | t :                 |                        |            |
| Bus     | No.:              |                     | Stop :                 |            |
| Fath    | er's Name:        |                     |                        |            |
| Desi    | gnation:          |                     |                        |            |
| Moth    | ner's Name:       |                     |                        |            |
| Desi    | gnation:          |                     |                        |            |
| Phor    | ne No.:           |                     |                        |            |
| Gua     | rdian's Name:     |                     |                        |            |
| Desi    | gnation:          |                     |                        |            |
| Offic   | e Address :       |                     | Residential Addres     | s:         |
|         |                   |                     |                        |            |
|         |                   |                     |                        |            |
|         |                   |                     |                        |            |
| Phor    | ne No. (O)        |                     | (R)                    |            |
|         |                   |                     |                        |            |
| Mobil   | e Number for SMS  | Alerts (Parent's)   |                        |            |
| Deta    | ils about own b   | orothers/sisters (i | f any) studying in th  | is school. |
|         | Name              | Boy/Girl            |                        | -          |
|         |                   |                     |                        |            |
|         |                   |                     |                        |            |
|         | (To be filled in  | -                   | y of the Student       |            |
|         | -                 |                     | thout fail by the pare |            |
| 1.      | -                 | -                   | ailment, suffered in t | -          |
| 3.      | -                 | -                   | t if any, specify      |            |
| 4.<br>5 |                   |                     | tem                    |            |
| 5.      | -                 |                     | n regular medicatio    |            |
|         |                   |                     |                        |            |
| Sign    | ature of the clas | steacher            |                        |            |
|         | This Dia          | ary is to be brou   | ight to school eve     | ryday.     |
|         |                   |                     |                        | /          |

# **PARENT'S DECLARATION**

(To be filled by a Parent only)

| 1.     | •   |   | is a student  |
|--------|---|---|---|
|        |   | -   | our school. I, as his/her   |
|        | •   |   | blications, report cards or   |
|        |   |   | Principal. My specimen  |
|        | signature, address and                            | telephone numbers                         | are given below.  |
|        | an affidavit, to be the a                         | authorised guardian both of us are not in | mitted by school, through<br>for my ward whenever a<br>a circumstance to reside<br>ation. |
|        |   |   |   |
|        |   |   |   |
|        | Specimen Signature of the N                       | Nother Speci                              | men Signature of the Father   |
|        | Emergency (Contact/M                              | obile No.)                                |   |
|        |   |   |   |
| 2.     | In case I am not availal<br>to sign on my behalf: | ole to sign, I authoris                   | se the following person(s)  |
|        | Name, Address & Ph. No./Mobile                    | Relationship with<br>Student              | Specimen Signature<br>No.   |
|        | а   |   |   |
|        |   |   |   |
|        | b   |   |   |
|        |   |   |   |
| 3.     | Name of two individuals                           | who could be contac                       | ted in case of emergency:   |
|        | Name, Address & Ph. No./Mobile                    | Relationship with<br>Student              | Specimen Signature<br>No.   |
|        | a   |   |   |
|        | -   |   |   |
|        | b   |   |   |
|        |   |   |   |
|        |   |   |   |
|        |   |   | Signature of the Parent   |
|        |   |   | Date :  |
|        |   |   |   |
| $\sum$ | SE  | SSION 2023-2024                           |   |

# WHAT IS EXPECTED OF THE STUDENTS OF SARALA BIRLA PUBLIC SCHOOL

- 1. They should take good care of their health and be robust and strong.
- 2. They should always be friendly with others in and outside the school.
- 3. They should not be vulgar in their talk and behaviour.
- 4. They should accept whatever work is assigned to them as their rightful share. They should face difficulties courageously.
- They should always be ready to lend a helping hand at home to their parents, brothers and sisters, and in school to teachers and companions and any unattended visitor they happen to meet in the school premises.
- 6. They should never cheat or be unfair at play.
- 7. They should stand up when a teacher or a visitor comes to talk to them.
- 8. They should be truthful whatever be the cost.
- 9. They should never be cruel. They must know that cruelty is the trait of a bully while kindness is the mark of a strong person.
- 10. They should respect the beauty of the classroom and of the school premises and report any damage they may observe.
- 11. They should never hesitate to say 'no' when asked or tempted to do a thing which they know to be wrong.
- 12. They should respect the liberty and the rights of others.
- 13. Instead of lamenting and grumbling over the evils of the world, they should try to contribute their share to make it a better place to live in.
- 14. They should look upon people from all parts of the world as their own or fellow human beings, irrespective of their colour and creed.
- 15. They should not waste their time in idle gossip.
- 16. They should take pride in wearing the school uniform.
- 17. English being the mode of instruction it is expected of all the students that they interact in English.
- 18. Students are expected to be ready to pick up good habits and discard the bad ones; learn social manners and prepare themselves for healthy citizenship in a democratic society.
- 19. If a student is required to submit his/her photograph in school for any purpose, it must be in proper (grey) school uniform.

#### **RECOMMENDATION & GUIDELINES FOR THE PARENTS/GUARDIANS**

- 1. Ensure your wards's regularity, punctuality and good behaviour.
- 2. Kindly see that your ward's text books and exercise books are labelled and carried according to the time table for the day. Extra books should be avoided to reduce the bag load.
- 3. As the medium of instruction of the school is English, students should be motivated to converse in English at home also. Please encourage your ward to watch only useful programmes on T.V.
- 4. You are advised to maintain regular contact with the school. We earnestly recommend that parents and guardians go through their wards' diary daily and countersign at the specified areas.
- 5. If your child is suffering from any infectious disease you are requested to send your ward to school only after he/she is completely cured.
- 6. It is always advisable to communicate with the school about the problems of your ward for seeking guidance. Please address your letters to the Principal after a discussion with the Section Incharge.
- 7. Please ensure to inform the school of any change in your address, designation, contact number, e-mail id etc. in the prescribed proforma. The information of the same to be mailed to the school with a copy to the class teacher.
- 8. The students must be responsible for their own belongings. The school in not responsible in any manner for the same. Marking all belongings with name, class, UID No. etc. is mandatory.
- 9. Hazardous and costly items are banned in the school.
- 10. Parents are requested to acknowledge all the academic reports of their ward promptly, be it the Report Card, answer script, assessment sheet or anything of similar nature.
- 11. Please avoid criticising the school or teacher in the presence of your child. You are welcome to put forth your suggestions and complaints at the school reception or via e-mail.
- 12. No Teacher is allowed to tutor his/her own students. Please do not request or pay the teachers for the same.
- 13. Parents are requested to see off and receive their wards personally at the bus stop, along with their parent card especially classes KG-I to V. Please do not enter the school buses for any reason.
- 14. Please do not get into an argument with the teachers, student(s), conductors or drivers in the buses. In case of any problem, please contact the school Office/transport Incharge.
- 15. The school has an equipped sick bay with a trained nurse round the clock. A registered doctor pays regular visit too. First Aid is provided by the school followed by a contact with the parents or further recourse.

- 16. You can meet the Principal and Section Incharges during the PTMs or with prior appointment through the receptionist/reception desk.
- 17. The School reserves the right to expel students whose diligence or progress in studies is considered unsatisfactory or whose conduct is harmful to other students. Insubordination of authority is always sufficient reason for taking disciplinary action.
- 18. Parents are urged not to change the phone/mobile number in a session. If at all there is a change in the address or phone/mobile number the information should be mailed to the Principal with a copy to the class teacher.
- 19. Parents must ensure that the mobile number given for SMS alerts is functional in order to facilitate communication.
- 20. Parents must check the school website periodically in order to remain updated with the school activities.
- 21. Children, when sick, should not be sent to school to attend tests/ classes.
- 22. Children must avoid going home during school hours. Parents are requested to avoid making any social engagements or medical appointments during school working hours.
- 23. Any communication made by parents/ guardians should be addressed to the Principal and not to the class teachers.
- 24. Parents must keep the Achievement record, if issued, in safe custody. If the record is lost, a replacement will be made on payment of Rs. 200/-.
- 25. The name, admission number, class, section and house of the student should be clearly marked on his/her belongings such as bags, blazers, jerseys, etc.
- 26. Parents are requested to co-operate with the school and ensure that their ward speaks in English. Defaulters are issued demerit slips which may lead to marks deduction in the exams/tests.
- 27. Parents are requested to encourage their child to actively participate in the experiential learning programmes organised by the school.
- 28. Parents are requested to co-operate with the school in its attempt to help in the progress of their ward(s) by paying attention to the regularity, punctuality, discipline and by taking interest in their performance in scholastic as well as co-scholastic activities. They should check the diary everyday and note the homework and other instructions in the diary and acknowledge the same by putting their signature. In case of small children the parents are advised to check the bag of their ward(s) to see if any notice/invitation has been issued.
- 29. Parents must acknowledge the performance of their ward(s) in the Monday Test and put their signature in the Monday Test copies.

- 30. Care must be taken of all school property and any damage caused by a student will be made good by the student concerned. In addition, a fine will be imposed for the offence.
- 31. Parents are requested not to give the children valuable articles like expensive watches, pens, tape recorders, calculators, cameras, cell phones, CDs, l-phone and jewellery etc. to bring to school. In case of any loss of valuables or other articles, the school authorities will try their best to trace these but shall not undertake any responsibility for the loss.
- 32. All Students are expected to join the school on the notified date at the beginning of the school term. Students will not leave before the end of the term which officially ends after the flag assembly on the last day. Parents and guardians should understand that absence during term is not in the best interest of the student. They are asked not to apply for leave if it can possibly be avoided.
- The students should be recognised not only by their school uniform but also by their good conduct and behaviour as students of Sarala Birla Public School.
- 34. The School cannot be held responsible for accidents- minor or serious, on account of student's indiscipline or disobedience during school hours, excursion and while travelling by school transport.
- 35. Parents/Guardians are not allowed to enter the bus. In case of any problem/complaint they are required to report the same to the school authorities in the school office.

Put your heart, mind and soul into even the smallest acts. This is the secret of success.

> Coming together is a beginning; keeping together is progress; working together is success.

# SCHOOL RULES

- 1. The diary and ID Card should be carried by the students to school every day. In case the students lose their diary a replacement will be made on payment of Rs. 250/-
- 2. Parents are requested to avail school bus facility for transportation of their wards. Students who come to school by their own transport, should arrive at school before the start of the Home Room period.
- 3. Parents are urged to inculcate punctuality in their ward(s). They must be sent to school on time. If late, they will be allowed to attend classes but marked absent on rolls (remark will be written in the diary).
- 4. It is advised and suggested to all parents that whatever the private mode of transport in which they wish to send their ward(s) to school, it must be ensured that it is not overcrowded and the children are comfortably seated.
- 5. Students should be neatly dressed. The school uniform should be worn on all working days and for all school functions. Students who are not in proper uniform will not be allowed to enter their classrooms.
- 6. Non-Sikh boys should get their hair cut at regular intervals. No student is allowed to have stylish haircuts. Only general haircut is allowed.
- 7. Only English should be spoken in the school premises. Noncompliance will be reflected in the assessments.
- 8. Shouting or whistling is not allowed in or around the school building.
- 9. Throwing of anything at anyone is forbidden.
- 10. Other than text books or library books, no books, magazines, CDs, Cassettes should be brought to school without the Principal's permission. Bringing objectionable literature to the school may lead to severe disciplinary action.
- 11. Lending or borrowing money or any article is not permitted.
- 12. The school is not responsible for articles lost. It is not advisable to bring valuable articles like expensive watches, pens, tape recorders, calculators, cameras, cell phone, i-Pods and jewellery etc. to school.
- 13. Care must be taken of all school property and no one should scratch or spoil the desks or chairs or damage any school furniture, write or draw anything on the wall or in any way damage things belonging to others.
  - a) Damage done even by accident should be reported at once to

the class teacher, class monitor/ reps or to the Principal.

- b) A student is put under reformatory measures if he/she damages the school property. However if he/she persists a fine is imposed.
- c) Any one who notices something damaged should report even if he or she does not know who has done it. Students are not allowed to bring any sharp instruments to school.
- 14. Bicycles must be locked. Students must not ride around in the school compound on bicycles.
- 15. Students who come to school under the care of guardian/ attendant/ rickshaw-puller should never leave before he/she arrives to take them back. In case of delay, they should report to the school office.
- 16. Students are required to go straight back home after school. If found otherwise they are liable to be punished.
- 17. Students are warned not to buy anything from the street vendors.
- 18. Students should be polite wherever they go. They should always remember that the school is judged by their conduct. They should greet their teachers when they meet them. Bullying and use of foul language are punishable offences.
- 19. The school reserves for itself the right to terminate any student whose progress in studies is unsatisfactory or whose conduct is a bad example for others.
- 20. The name, class, section of the student should be clearly marked on his/her belongings. Blazers and jerseys should also bear the name of the student.
- 21. School appointees should wear their respective badges daily.
- Security of our students is a matter of great concern to us; hence students coming on self driven automobiles or two wheelers are not appreciated.
- 23. Students must come to school only in uniform. This rule applies even when they come to school for any purpose other than attending classes or even after school hours.
- 24. Students who borrow uniform from the school must return it after cleaning it on the next working day. If the borrowed uniform is not returned on the due date a fine @ Rs. 10/- per day will be charged. If a student takes crepe bandage, a new crepe bandage has to be given to the infirmary.
- 25. Parents are urged to monitor the use of internet especially the social networking sites, if used by their ward(s).
- 26. Bringing cameras, cell phones, electronic audio and video items, i-pods, fireworks etc; bursting crackers, splashing water or colour in

**SCHOOL RULES** 

the school premises is strictly forbidden even during festival times. Non-compliance of these instructions can result in expulsion from the school.

- 27. Students are NOT ALLOWED to bring electronic gadgets (cellphones, cameras, iPod or ear phones, etc.) & smart watches to school. Henceforth, if any child is found carrying / using the same within the school premises / classroom, it will be confiscated and in case of mobile phones only the sim card will be returned.
- 28. No child is allowed to carry correction fluid or white ink eraser.

# ADMISSION

- 1. The Principal has the absolute right to admit/deny admission or dismiss a child from the school. The decision of the Principal shall be final and binding on the parents.
- 2. Application for registration and admission are accepted in the month of November/December every year.
- 3. During admission a photocopy of the Birth Certificate from the Municipal Corporation has to be submitted and the original to be shown for verification (Any affidavit or other evidence will not be considered.)

We all have reasons for hope: our clever brains, the resilience of nature, the indomitable human spirit, and above all, the commitment of young people when they're empowered to take action.

| SI.<br>No.                        | Particulars   | Nursery-<br>Std. I   | Std. II   | Std. III<br>-Std. V   | Std. VI<br>-Std. IX  | Std. X  | Std. XI   | Std. XII   |
|-----------------------------------|---|--|---|---|--|---|---|--|
| 1                                 | Admission Fee   | ₹37,000.00   | ₹45,000.00  | ₹45,000.00  | ₹50,000.00   |   | ₹50,000.00  |  |
| 2                                 | Session Fee   | ₹5,100.00  | ₹5,500.00   | ₹5,500.00   | ₹5,500.00  | ₹5,500.00   | ₹5,500.00   | ₹5,500.00  |
| 3                                 | Misc. Charges   | ₹2,000.00  | ₹2,000.00   | ₹2,400.00   | ₹2,400.00  | ₹2,400.00   | ₹2,400.00   | ₹2,400.00  |
| 4                                 | Science Fee*  |  |   |   |  |   | ₹1,500.00   | ₹1,500.00  |
| 5                                 | Computer Fee**  |  |   |   |  |   | ₹1,500.00   | ₹1,500.00  |
| 6                                 | Library Fee   |  |   |   |  |   | ₹1,500.00   | ₹1,500.00  |
| 7                                 | Imprest Deposit<br>(Unutilized fund will<br>be carried forward to<br>the next session)                                | ₹3,000.00  | ₹3,000.00   | ₹3,000.00   | ₹3,000.00  | ₹3,000.00   | ₹3,000.00   | ₹5,000.00  |
| 8                                 | Caution Money***  | ₹10,000.00   | ₹10,000.00  | ₹10,000.00  | ₹10,000.00   |   | ₹10,000.00  |  |
| 9                                 | Tuition Fee (monthly)   | ₹2,700.00  | ₹2,700.00   | ₹2,850.00   | ₹3,120.00  | ₹3,120.00   | ₹3,630.00   | ₹3,630.00  |
| 10                                | Technology Fee<br>(monthly)   | ₹150.00  | ₹150.00   | ₹150.00   | ₹150.00  | ₹150.00   | ₹150.00   | ₹150.00  |
| Not                               | e : 1. Old<br>pay<br>2. Non<br>actio  | 50% of<br>-paymer<br>on witho  | the admint of fees<br>the any no  |   | e for re-a<br>he due d   | admissic<br>ate will a  | on.<br>attract ne   | ecessai  |
| Not                               | e : 1. Old<br>pay<br>2. Non<br>action<br>* To<br>Com<br>*** Cau<br>adju<br>be c<br>3. Sch<br>prov                     | 50% of the second secon | the administration of fees<br>out any not<br>only by<br>udents.<br>. 500/-to<br>only from<br>vill be acc<br>the schoo                                   | ission fe<br>s within t<br>otice.<br>v Science<br>be refund<br>owards A<br>n new ac<br>cepted o<br>pol webs                               | e for re-a<br>he due d<br>e studen<br>ded to th<br>lumini As<br>dmission<br>nly throu<br>ite and S         | admissic<br>ate will a<br>ts, ** To<br>e outgoi<br>ssociatio<br>s.<br>ugh the p<br>SBPS Ch                      | on.<br>attract ne<br>be paid<br>ng stude<br>on Charg<br>payment<br>nild App   | ecessar<br>only b<br>nts afte<br>es. It w<br>gatewa  |
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Students can pay the quarterly fee till the first month of the quarter without late fee, ₹150/-will be charged in the 2nd month, ₹300/- will be charged in the 3rd month & ₹500/- if the child fails to make the payment in the entire quarter.

# **ABSENCE AND WITHDRAWAL**

#### ABSENCE

- 1. Students are responsible for completing the work missed during the period of their absence.
- 2. No student will be allowed to leave the school campus during the school hours. However, in case of any emergency, the parent(s)/ guardian should come to the school with parents card and an application, explaining the reason to take the ward(s). If the Principal/ Headmistress is satisfied with the explanation, the ward(s) may be allowed to go after filling the proforma concerned in duplicate.
- 3. No student who was absent on the previous day will be admitted to the class without the diary note from the parent/guardian in the regularity record of the Diary.
- 4. Absence without granted leave or unexplained absence for six consecutive working days will lead to strict disciplinary action as deemed fit.
- 5. <u>Absence without proper information over the period of a week and continuous absence for 90 days or more with or without information renders a pupil liable to have his/her name deleted. The admission fee must be paid again for readmission.</u>
- 6. All students are expected to attend the school on the and last working day of school after and before each vacation. *Un-intimated absence for 3 consecutive working days immediately after a vacation, session or a term will result in the student's name being deleted.*
- 7. Those absent without granted leave will be fined at the rate of Rs. 51-per day. If on any day the attendance of a particular class becomes less than 85%, all students remaining absent on that day shall be charged a special fine as decided by the school. The students already on sanctioned leave would be exempted from this fine. Those absent because of sickness must present the medical prescription along with medical reports on diagnosis. If required the school will get the medical tests conducted. (The leave will be sanctioned subject to confirmation of the tests) and it is mandatory to submit the fitness certificate from the doctor on the day of rejoining the school.
- 8. Every student must have atleast 85% attendance to appear in any examination. Those who fail to fulfil this criterion for any of the examinations, will be debarred from that examination and marked zero for the same in the mark sheet. Request from the defaulters in this regard will not be entertained. 85% attendance criterion is applicable to each of the two examinations separately Benefit, of having more attendance for half yearly will not be given to the annual. The relaxation in the attendance may be granted subject to the full satisfaction of the Principal on any of the following two grounds:

- Medical grounds : In case the child is seriously sick and remains absent for two or more than two consecutive working days he/ she will have to produce the prescription and medical fitness certificate from a competent authority.
- Incase of a mishap in the family under both the above mentioned conditions it is the duty of the parents to inform the school well in time.
- A student returning to school after suffering from an infectious/ contagious disease should produce a doctor's certificate of fitness of to attend classes. Students suffering from the following disease must observe the prescribed period of quarantine before returning to class.
  - a) Chicken pox : Till scabs fall completely
  - b) Cholera : Till the child is completely well
  - c) Conjunctivitis : Till redness in the eyes completely disappears
  - d) Measles : Two weeks after the rashes disappear
    - Mumps : Until swelling has gone (about one month)
  - f) Whooping Cough : Six weeks
  - g) Covid : After submitting the negative reports

A discharge slip alongwith the other related documents will be required from the hospital in case a student has been hospitalised for any disease (e.g. jaundice, typhoid, malaria etc.)

- 10. No re-examination will be held for the students who remain absent in any of the examination.
- 11. Students having 100% attendance will be awarded with a medal/ merit certificate at the end of the session.

#### WITHDRAWAL

- 1. Withdrawal from the school will be considered on a written request for the same by the parent or guardian of the child to the Principal at a calendar month's notice. (Oral information shall not be entertained).
- 2. Fees for full semester inclusive of vacations has to be paid, whatever be the time of withdrawal during the academic year. School leaving Certificate will be issued after full & final settlement of accounts/dues and clearance certificates from the concerned authorities.
- 3. Those who leave the school in May must pay the fees for June.
- 4. Transfer or withdrawal certificate will not be issued until all dues of the school are settled.
- 5. Students can be asked to leave the school on the following grounds:
  - a) Disciplinary

e)

b) Unsatisfactory progress in scholastic and co-scholastic areas

- c Not promoted to next higher class for two years. As a rule only those students will be retained on the roll of the school who can take the school leaving examination under 18 years of age.
- 6. A child failing twice in the same class will not be permitted to continue his/her studies in the school especially if he/she becomes overage for that class.

#### TRANSPORT

The school has its own buses which are available for its students as per the availability of the seats. For details of bus route please consult the transport in-charge. The following rules will be observed:

- 1. The school does not entertain any request for changes in bus stops or bus route to suit individual conveniences.
- 2. Students will not be allowed to withdraw the bus facility in the middle of the session.
- Students availing bus facility are expected to be on the proper side at their bus stop at least five minutes prior to the scheduled arrival time of the bus.
- 4. Students waiting for the buses should stay away from the main road until the bus arrives.
- 5. The buses will not wait for late comers.
- 6. No student should come near the entry door of the bus until the bus has come to a complete stop.
- 7. All student must occupy vacant seats immediately after boarding their buses.
- 8. The front door of the bus is the only authorised entrance and exit.
- 9. The drivers are authorised to stop buses at the designated stops only. The list of stops will be prepared keeping in view the convenience and satisfaction of bus riders and is subject to change.
- 10. When the bus is in motion, students must not move around the bus. The riders must not have any part of their body out of the windows.
- 11. Object of any kind must not be discarded inside or thrown out of the bus.
- 12. Students will be held responsible for any damage to buses caused by their negligence or deliberate act.
- 13. No student is allowed to eat in the bus.
- 14. Shrieking, shouting or any unruly behaviour is never expected of the students. If they are found to be indulging in any indisciplinary activities in the bus, the bus services may be withdrawn.
- 15. The driver should not be distracted for any reason.
- The bus teacher(s) and student bus monitors are responsible for maintaining discipline in the buses and any violation of rules should be reported to the Principal

#### SCHOOL UNIFORM

Students who come to school smartly attired have an enhanced personality, self confidence and self-esteem. The School is very particular that students should come smartly dressed in 'School Uniform' as per the school uniform code as given in the school diary. Parents are requested to contact the school office in case of any confusion before they buy the uniform items.

- 1. Students should wear trouser/skirt only on the upper waist. The length of the skirt (grey & white) is one inch below the knee. Long (grey & white) stockings are a must. The (grey & white) pant is not to be altered and made tight. When they flout the school dress code norms for the first time a note will be written in their diary, second time the parents will be called and third time they will be sent back home/ appropriate action will be taken.
- 2. The scarf or the mufflers used by the students during winter must be only of: Grey colour III and above

Melange blue - Nursery - II

- 3. The students are not allowed to use caps in the school.
- The students should wear the usual summer or winter uniform (as applicable) during the period of examinations. Uniform defaulters will be penalised.
- 5. Students must procure new pairs of uniform at the beginning of every session and ensure that they are well maintained throughout the session.
- 6. Quality and design of the uniform must strictly conform to pattern.
- 7. Students must have regular hair cut & not grow side locks/side burns.
- 8. Students must come to school in clean well ironed prescribed uniform with Identity Card & school diary on all working days including PTM and school trips.
- 9. Slippers, sandals or shoes other than the pattern recommended by the school will not be allowed.
- 10. Nails should be clean and neatly trimmed.
- 11. Girls must wear melange blue/grey/white bloomers/tights over normal under garment.
- 12. Girls should not apply nail polish or mehndi during the school session.

- SCHOOL UNIFORM
- 13. Short hair ear length with black hair band, shoulder length and long hair braided in two plaits (till std. X) with black rubber band should be maintained by the girls.
- 14. Boys should maintain short hair and simple hair style. No student is allowed to apply gel. Sikh boys must wear grey turbans (white with house uniform and on Mondays) Sikh boys of Nursery to KG II must wear melange blue turbans (white with house uniform).
- 15. Shaving should be done regularly (if applicable).
- 16. A simple wrist watch may be worn by students from class V onwards. Any fancy item carried/worn by the students will be confiscated.
- 17. Smart Watches are not allowed.
- 18. Students must wear their identity card daily and carry the school bag with the school logo.
- 19. A duplicate identity card will be issued on payment of Rs. 150/-

"Small disciplines repeated with consistency every day lead to great achievements gained slowly over time." – John C. Maxwell

|                        |                      | Summer Unifo  | rm  |
|------------------------|----------------------|---|---|
| Class                  | Day                  | Girls   | Boys  |
| Nursery<br>Std. II     | Monday<br>to Friday  | <ul> <li>Off white multi coloured -<br/>striped half shirt with school<br/>monogram</li> <li>Melange blue A line tunic<br/>with bow</li> <li>Grey socks with stripes</li> <li>Black leather shoes (velcro)</li> <li>Cycling shorts (Black)</li> </ul>                         | <ul> <li>Off white multi coloured<br/>-striped half shirt with school<br/>monogram</li> <li>Melange blue full pants</li> <li>Grey socks with stripes</li> <li>Bow, belt &amp; black leather<br/>shoes (velcro)</li> </ul> |
| Class                  | Day                  | Girls   | Boys  |
|                        | Monday               | <ul> <li>school monogram</li> <li>White skirt (box pleats) knee length</li> <li>White socks with grey stripes (III-XII)</li> </ul>  | <ul> <li>White socks with grey stripes</li> <li>Tie, Belt, white canvas</li> </ul>  |
| Std. III -<br>Std. XII | Tuesday<br>to Friday | <ul> <li>Sky blue full sleeves shirt<br/>with school monogram</li> <li>Grey skirt (box pleats) knee<br/>length</li> <li>Grey socks with blue stripes<br/>(III-XII)</li> <li>Tie, Belt, Black leather<br/>shoes with buckles</li> <li>Cycling shorts (Black) IX-XII</li> </ul> | with school monogram  |

**SCHOOL UNIFORM** 

#### **SPORTS UNIFORM**

All students must wear the sports uniform specified for each house when they have Academy/PE in their class time-table and are participating in any sports activities. The sports uniform for each house is as follows:

|   | House   |      | e e     | House Colour                                | House      | House Colour                          |
|---|---|------|---------|---|------------|---------------------------------------|
|   | Ri  | g Ve | eda     | Red   | Yajur Veda | Yellow                                |
|   | Atharva Veda                                    |      | Veda    | Blue  | Sam Veda   | Green                                 |
| I |   |      | for Sci | d. IX to XII childrer<br>ence Lab. Practica | l , , ,    |                                       |
|   |   |      |         | uniform is to be wo<br>my/PE Classes/ Ho    | ,          | students have their                   |
|   | House colour cap hood     Black colour cap hood |      |         |   | •          | · · · · · · · · · · · · · · · · · · · |

# SCHOOL UNIFORM

# Winter Uniform

| Class                  | Day                  | Girls  | Boys   |
|------------------------|----------------------|--|--|
| Nursery<br>Std. II     | Monday<br>to Friday  | <ul> <li>Off white multi coloured<br/>-striped full shirt with school<br/>monogram</li> <li>Melange blue A line tunic<br/>with bow</li> <li>Melange blue slacks, Grey<br/>socks with stripes</li> <li>Black leather shoes with<br/>velcro</li> <li>Grey half/full sweater with<br/>school monogram</li> </ul>        | <ul> <li>Off white multi coloured<br/>-striped full shirt with school<br/>monogram</li> <li>Melange blue full pants</li> <li>Grey socks with stripes</li> <li>Bow, belt &amp; black leather<br/>shoes with velcro</li> <li>Grey half/full sweater with<br/>school monogram</li> </ul>  |
| Class                  | Day                  | Girls  | Boys   |
| Std. III -<br>Std. XII | Monday               | <ul> <li>White full sleeves shirt with school monogram</li> <li>White skirt (box pleats) knee length</li> <li>White stockings</li> <li>Tie, Belt, white canvas shoes</li> <li>Grey blazer with school monogram</li> <li>Grey Half Sweater with school monogram</li> </ul>  | <ul> <li>White full sleeves shirt with school monogram</li> <li>White pants</li> <li>White socks with Grey stripes</li> <li>Tie, Belt, white canvas shoes</li> <li>Grey blazer with school monogram</li> <li>Grey Half Sweater with school monogram</li> </ul>   |
|                        | Tuesday<br>to Friday | <ul> <li>Sky blue full sleeves shirt<br/>with school monogram</li> <li>Grey woollen skirt (box<br/>pleats) knee length</li> <li>Grey stockings</li> <li>Tie, Belt, Black leather<br/>shoes with buckles</li> <li>Grey blazer with school<br/>monogram</li> <li>Grey Half Sweater with<br/>school monogram</li> </ul> | <ul> <li>Sky blue full sleeves shirt<br/>with school monogram</li> <li>Grey woollen pants</li> <li>Grey woollen socks with<br/>blue stripes</li> <li>Tie, Mask (Black), Belt,<br/>Black leather shoes with<br/>lace</li> <li>Grey blazer with school<br/>monogram</li> <li>Grey Half Sweater with<br/>school monogram</li> </ul> |

# SCHOOL TIMINGS/ AWARDS

# **SCHOOL TIMINGS ARE AS FOLLOWS:**

| Primary School :                               |                                |  |  |  |  |
|--|--------------------------------|--|--|--|--|
| 09:00 am to 02:30 pm Reporting Time : 08:55 am |                                |  |  |  |  |
| Senior   | School                         |  |  |  |  |
| 06:45 am to 12:30 pm Reporting Time : 06:40 am |                                |  |  |  |  |
| Any change in school timing will be            | intimated as and when required |  |  |  |  |

# **AWARDS AND CERTIFICATES**

| SI | AWARDS          | CLASS       | CRITERIA                | REWARDS                      |
|----|-----------------|-------------|-------------------------|------------------------------|
| 1  | Perfect         | Nursery-XII | 100% attendance         | Medal + Certificate          |
|    | Attendance      |             | throughout the session. |                              |
| 2  | Outstanding     | Nursery-XII | 100% attendance for     | Medal + Trophy +             |
|    | regularity      |             | every three consecutive | Certificate                  |
|    |                 |             | years                   |                              |
| 3  | Achievers       | Nursery-V   | Securing 85% and        | Badge + Certificate          |
|    |                 |             | above in aggregate      |                              |
| 4  | Scholars        | VI-XII      | Securing 85% and        | Badge + Certificate          |
|    |                 |             | above in aggregate      |                              |
| 5  | Outstanding     | Nursery-V   | Class Topper            | Badge + Trophy +             |
|    | Achievers       |             |                         | Certificate                  |
| 6  | Outstanding     | VI-X        | Class Topper            | Badge + Trophy +             |
|    | Scholars        |             |                         | Certificate                  |
|    |                 | XI          | Class Topper            | Badge + Certificate          |
| 7  | Perfect Century | Nursery-XII | 100% Marks in a subject | Trophy + Certificate         |
| 8  | Hatrick         | VI-XII      | Scholars of three       | Trophy + Certificate +       |
|    | Scholar         |             | consecutive years       | Maroon Blazer + Badge        |
| 9  | Quadra          | VI-XII      | Scholars of Four        | Tie + Trophy +               |
|    | Scholar         |             | consecutive years       | Certificate + Badge          |
| 10 | Penta           | VI-XII      | Scholars of Five        | Gold Medal + Trophy +        |
|    | Scholar         |             | consecutive years       | Cetificate + Badge           |
| 11 | Hexa            | VI-XII      | Scholars of six         | Trophy + Certificate + Badge |
|    | Scholar         |             | consecutive years       | + Tien-Maroon Blazer         |

| Others:                           | For KG II:                     |
|-----------------------------------|--------------------------------|
| • 100% Attendance Badge (Monthly) | Star Child                     |
| Best Class Star (Quarterly)       | Best in Academics - Trophy     |
| Motivational Certificate          | Best in Co-curricular - Trophy |

**Note:** In order to be eligible for the awards a student is expected to pass/ get 'A' grade in all subjects without being absent in any of the practical and theory papers/assessments for any reason whatsoever and also follow the required rules and regulations of the school.

# AWAKENED CITIZEN PROGRAMME

The school organises the 'Awakened Citizen Program' in collaboration with Ramakrishna Mission with an aim to empower students in a real and tangible way by enabling them to stand on their own feet and help them develop as enlightened citizens with emphasis to help them integrate values in their lives and bring about a transformation from within. The stories from the life of Swami Vivekananda enables the students to realise that they possess the inner strength, and they just need to awaken the dormant possibilities within themselves.

#### **GROUP DISCUSSION**

Group Discussion and Communicative Skills classes are compulsory for each and every student from Class VI onwards. This develops fluency and accuracy in spoken English with updated knowledge.

#### **HAPPINESS CLASS**

Happiness Class is a part of the school curriculum. It is an initiative to de-stress students, to bring about a healthier and happier relationship between teachers and students. It is a platform which provides opportunity, to express talent and creativity, ensuring quality and decorum within a prescribed framework.

#### **REFORMATORY MEASURES**

We believe that Reformatory Measures are formulated to help students with behavioural disorders and non-adherence to school rules, regulations and norms. It is with the belief that the core component of every child is goodness and reformatory measures would reform the child and bring him/her into the mainstream of the class with a better standard of conduct.

So instead of punishments, we have reformatory measures. This is a complete charter of wrongs that have time and again been committed by students and their reformatory measures are to be implemented. For example; if a student destroys school property, the child is assigned the task of cataloging or covering of books in the library, cleaning of a specified area on campus, preparation of 'sorry' or 'get-well' cards and so on.

#### SPORTS

The school provides adequate games and sports facilities to its students. Participation of the students in sport activities is essential in the Physical Education periods. The School has a well equipped Gymnasium for selected team members. The participation of the students in these activities is also assessed on the scale which applies to assessing Work and Art Education.

#### **SPORTS ACADEMIES**

SBPS takes the initiative to explore the inner qualities/strength, inculcate sportsmanship and nurture them with the help of our experts. It provides a platform to its children in the form of different academies.

- 1. Taekwondo Academy
- 2. Chess Academy
- 3. Cricket Academy
- 4. Badminton Academy
- 5. Yoga Academy
- 6. Scouts & Guides/N.C.C. Academy (VI onwards only)
- 7. Shooting Academy (VI onwards only)
- 8. Basketball Academy
- 9. Football Academy

**Note :** The concerned Incharges of the Academy will select the children keeping in mind their talent and interest and keep a rcord of their attendance.

#### **CO-SCHOLASTIC ACTIVITIES**

As per the latest educational policy and in accordance with the philosophy of CBSE the Co-scholastic activities have been restructured as follows:

#### **Club Activities**

Expression of talent and interest enhances the personality. To provide a forum and a platform for the same, the following Club activities are organised in the school. Every student is required to opt for one Club Activity for the session. The concerned incharges will keep the record of thier attendance.

#### **List of Clubs**

#### Std. III - Std. V

- 1. Carrom
- 2. Skating
- 3. Science & Innovation
- 4. Maths Club
- 5. First Aid & Health Club
- 6. Shramdaan
- 7. Legal Literacy
- 8. Craft Club
- 9. Dramatics & Script writing
- 10. Quiz & Heritage
- 11. Gardening & Eco Club
- 12. Debate, Leadership & Vigilance
- 13. Junk Modelling
- 14. IT / Coding & Robotics
- 15. Media & Communication
- 16. Global Partnership

#### Std. VI onwards only

- 1. Carrom
- 2. Skating
- 3. Science & Maths Innovation
- 4. First Aid & Health Club
- 5. Shramdaan
- 6. Legal Literacy
- 7. Quiz & Heritage
- 8. Gardening & Eco Club
- 9. Junk Modelling
- 10. Global Partnership
- 11. Electronics and Robotics
- 12. Media & Communication (Newspaper & Magazine)
- 13. Debate, Leadership & Vigilance
- 14. Carpentry
- 15 Animation and Graphic Designing
- 16. Dramatics & Script Writing
- 17. IT / Coding Club
- 18. Life Saving skill in Disaster Management
- 19. Ek Bharat Shrestha Bharat (EBSB)
- 20. Satyajit Ray Film Club

#### Art Education

Art Education is a very important part of academics. It provides a constitutive factor for true and total education. The following activities are conducted under Art Education and students are required to select one of the activities mentioned below. Each student should opt for one of these at the beginning of the session. Once a student is allotted an activity, he/she is not allowed to change it during the session. Students are assessed in these activities throughout the session. The concerned incharges will keep the record of their attendance.

1. Art & Craft

- 2. Dance Classical / Contemporary
- 3. Vocal /Instrumental music
- 4. Photography

#### Work Education (W.E.)

A major area in Work Education is development of skills and productivity orientation. Another equally important dimension is to link school education with the community outside the school, bringing them in contact with concerns and interests of the community. Computer Applications is taught under Work Education.

A child can take part in 1 group and 1 solo event and 1 sports event in one academic session (excluding open events and sports day)

# **HOUSE SYSTEM**

The students are divided into four houses based on 'The Vedas' which do not preach any religion or dogma. They are record of the inner experience of the Rishis.

The Four Houses are :

- 1. Rig Veda (Red)
- 2. Atharva Veda (Blue)
- 3. Yajur Veda (Yellow)
- 4. Sam Veda (Green)

To inculcate a healthy spirit of competition, individual & collective, various Inter-House Competitions in Curricular, Extra-Curricular, Cultural and Sports Activities are organized at each level.

#### **EXTRA-CURRICULAR ACTIVITIES**

There are a number of extra-curricular activities which supplement the class work of the students. These activities not only widen the horizons of the students' knowledge but also sharpen their skills and develop their personalities. These extra-curricular activities are as follows:

| Category | Act | ivity              |      |            |  |
|----------|-----|--------------------|------|------------|--|
| Literary | a.  | Debate/Declamation |      |            |  |
|          | b.  | Creative Writing   |      |            |  |
|          | c.  | Extempore Spe      | ech  |            |  |
|          | d.  | Poetry             |      |            |  |
|          | e.  | JAM                |      |            |  |
| Cultural | a.  | Solo Song          |      |            |  |
|          | b.  | Group Song         |      |            |  |
|          | c.  | Group Dance        |      |            |  |
|          | d.  | Instrumental M     | usic |            |  |
|          | e.  | Skit               |      |            |  |
|          | f.  | Solo Dance         |      |            |  |
| Sports   | a.  | Kho Kho            | b.   | Volleyball |  |
|          | c.  | Table Tennis       | d.   | Badminton  |  |
|          | e.  | Basketball         | f.   | Football   |  |
|          | g.  | Cricket            | h.   | Athletics  |  |
|          | i.  | Chess              | j.   | Skating    |  |
|          | k.  | Archery            | I.   | Kabaddi    |  |
|          | m.  | Taekwondo          | n.   | Wushu      |  |
|          | о.  | Shooting           | p.   | Yoga       |  |
|          | q.  | Boxing             |      |            |  |
| L        |     |                    |      |            |  |

| Category | Activity                     |
|----------|------------------------------|
| Others   | a. Quiz                      |
|          | b. Painting                  |
|          | c. Rangoli                   |
|          | d. Flower Arrangement        |
|          | e. Power Point Presentations |
|          | f. Face Painting             |

**T.V. CHANNEL** 

In house T.V. Channel is used to disseminate information and pupil get awareness on sensitive issues.

# **RADIO JOCKEYS**

The school has a Public Address System installed. Through the PA system, students are trained to be Radio/Video Jockeys. On a rotation basis classes are given the responsibility of conducting radio and video shows in the morning.

#### **AUDIO-VISUAL FACILITIES**

To enhance teaching learning process all the classes have been converted into digi-classrooms. This enables immediate and permanent impact on the learners, making learning convenient, easy and interesting.

The school also has a good collection of films and other audio-visual aids. B. K. Birla Auditorium is used to conduct various activities & Guest Speaker Programmes.

#### **EXPERIENTIAL LEARNING**

Experiential Learning is part of holistic education promoted by Educational Boards. This method gives maximum exposure of the outside world to the students so that they imbibe Knowledge, Values and Etiquette, Culture and Skill, to become human beings with a broader spectrum which is the need of the times in a diversified country like India. Thus, to provide ample opportunities for learning, students of all classes are taken on Field Trips, Treks, Camps and Excursions to places within India and abroad. Further, all students of classes VI to XII are taken to places outside the District/ State/ Abroad for Educational Trips and Excursion Programmes. Based on the performance of the students in such activities, marks/ grades are awarded and reflected in the Achievement Record.

# **SPECIAL SUPPLEMENTARY CLASSES**

Education today comprises competence, knowledge and skill. The school evolves time and again programmes to groom the global citizens of tomorrow, giving them the best in the field of education through the diligence of a dedicated team of teachers who work tirelessly to achieve this goal. At various stages the school provides Special Supplementary Classes in Comprehensive packages, conducted by the best faculty available in the country, supplementing the school curriculum, which includes study materials for CBSE Board and different competitive exams, Test Series for competitive exam etc. for the academic prospects of the students.

# **CULTURAL EXCHANGE PROGRAMME**

The school organizes Cultural Exchange Programme to help inculcate "Vasudaiva Kutumbakam" the feeling of Oneness and Brotherhood and sustain peace and harmony. This exchange programme enables children of two families to get an exposure to the inherent cultural differences existing, thereby helping them to experience, modify their outlook, accommodate and adjust to this new situation successfully in a monitored environment. This would be of immense help to them when they face real life situations later on in their career. In this programme a child/children from two different families stay for a period of 2-3 days with the family of each other of preferably different cultural and linguistic background. The modalities are chalked out with the full consent and cooperation of parents of both the families.

# **SCHOOL LIBRARY**

The School Library is open for the students during the school hours. At least one library period is assigned in the weekly schedule for each class. Students have to observe the following rules:

- 1. They must carry I.D. Card and Diary when they come to the library.
- 2. Students are not allowed to bring their personal books into the library.
- 3. The library has an open shelf system. Students can take books for reading from the shelf but they need to replace the books in the same place.

- 4. Books issued should be returned to the library in a good condition. If a book is marked, disfigured, lost or damaged, the borrower will have to either replace the book with its new edition or pay double the recent price of the book.
- 5. Students can borrow books on their own cards only. Reference books will not be issued to students.
- 6. Books are issued for seven days and periodicals for two days. A fine of Rs. 5.00 per book or periodical per day will be charged for returning books and periodicals after the due date.

IBRARY

- Apart from the books in the library, the students have access to information through several educational CDs which are available on all subjects, topics and different scientific projects and experiments.
- 8. A large library, well equipped with internet accessibility, study materials and a number of magazines and journals for competitive examination is available for all the students. The library empowers the academic ambience and empowers children for Olympiads, Quizzes & other scholarship programmes.

Reading is essential for those who seek to rise above the ordinary. Books Provide A Soul to the universe, wings to the mind, flight to the imagination, and life to everything.

# HOLIDAY LIST 2023-24

| Date       | Day       | Festival                 |  |
|------------|-----------|--------------------------|--|
| 07-04-2023 | Friday    | Good Friday              |  |
| 14-04-2023 | Friday    | Ambedkar Jayanti         |  |
| 22-04-2023 | Saturday  | Eid-UL- Fitr**           |  |
| 20-06-2023 | Tuesday   | Rath Yatra               |  |
| 28-06-2023 | Wednesday | Bakr-Id**                |  |
| 29-07-2023 | Saturday  | Muharram**               |  |
| 15-08-2023 | Tuesday   | Independence Day         |  |
| 30-08-2023 | Wednesday | Raksha Bandhan           |  |
| 06-09-2023 | Wednesday | Janmasthami              |  |
| 17-09-2023 | Sunday    | Vishwakarma Puja         |  |
| 19-09-2023 | Tuesday   | Ganesh Chaturthi         |  |
| 28-09-2023 | Thursday  | Id-UI-Milad              |  |
| 02-10-2023 | Monday    | Gandhi Jayanti           |  |
| 24-10-2023 | Tuesday   | Dussehra                 |  |
| 12-11-2023 | Sunday    | Diwali                   |  |
| 15-11-2023 | Wednesday | Jharkhand Foundation Day |  |
| 19-11-2023 | Sunday    | Chhat Puja               |  |
| 27-11-2023 | Monday    | Guru Nanak Jayanti       |  |
| 25-12-2023 | Monday    | Christmas                |  |
| 15-01-2024 | Monday    | Makar Sankranti**        |  |
| 26-01-2024 | Friday    | Republic Day             |  |
| 14-02-2024 | Wednesday | Basant Panchmi           |  |
| 08-03-2024 | Friday    | Maha Shivratri           |  |
| 25-03-2024 | Monday    | Holi                     |  |
| 29-03-2024 | Friday    | Good Friday              |  |

\$

| Vacation        | From       | То         |  |
|-----------------|------------|------------|--|
| Summer          | 10-05-2023 | 11-06-2023 |  |
| Durga Puja      | 20-10-2023 | 29-10-2023 |  |
| Diwali & Chhath | 10-11-2023 | 20-11-2023 |  |
| Winter          | 30-12-2023 | 07-01-2023 |  |

\*\* Tentative Dates

Note - Holidays for Sarhul and Karma to be declared later

#### JUNIOR WING

| MondayIIIIIITuesday2IIIIITuesday3ofgam (Nursey-Sal. II)IIIIThursday52IIIFirlday52IIIStaturday1IFTMSIIStaturday1IFTMSIIStaturday27IIIIStaturday38SSIITuesday496IIIIWednesday510"Summer<br>Vacation7SColouring Composition (Staturday IITuesday6118*IIIIIStaturday9IIIIIIIStaturday9IIIIIIIStaturday9IIIIIIIStaturday9IIIIIIIStaturday1IIIIIIIStaturday1IIIIIIIStaturday1IIIIIIIStaturday1IIIIIIIStaturday1IIII <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>  |           |  |        |                   |  |                     |                     |
|--|-----------|--|--------|-------------------|--|---------------------|---------------------|
| Tuesday12111Wednesday3.0igarii (Nurser)<br>- 3.0igarii (Nurser)122Thursday4.English Petry<br>Staturday13152Filday052041Saturday16 PTM3152Monday274263Staturday274263Monday385374Tuesday496485Wednesday510°anmethani<br>(Nacator)75Colouring Colump,<br>Colucing Colump,<br>Colump, Colum   | DAY       | Apr'23   | May'23 | June '23          | July'23  | Aug'23              | Sep'23              |
| Number of the second | Monday    |  | 1      |                   |  |                     |                     |
| Wedliesday- Std. in)- Std. in)<  | Tuesday   |  | 2      |                   |  | 1                   |                     |
| InterNationCompetition (Stat. iii-Y)1Friday16274152Saturday2742633Standay3853744Tuesday496365374Wednesday500 <sup>10</sup> Summer<br>Vacation750000Thursday6118*610 Hindi Nukkad<br>Acatak (Stat. iii-Y)7118Friday7 Good Friday129*71181010Staturday81310*9*131010Staturday914111111111111Usday101512 School reopens10141111Usday1116131115 Independence Day<br>(Stat. i.i.)121312Wednesday12 Badge Maing<br>(Nurser - Stat. ii)712 Fancy Dess<br>(Nar. is Cil.)141111Tuesday1316131314151415Staturday1520171519161414Staturday1520171519161415Staturday1613161210161415Sta  | Wednesday |  |        |                   |  | 2                   |                     |
| Saturday         1         6* PTM         3         1         5         2           Sunday         2         7         4         2         6         3           Monday         3         8         5         3         7         4           Uesday         4         9         6         4         8         5           Wednesday         5         10* Summer<br>Vacation         7         5         Colouring Comp.<br>(Nursery - Still)         6         11         8         5           Staturday         6         11         8*         6         10 Hindi Nukkad<br>Natak (Still)         7         11         8           Staturday         9         14         11         9         13         10         14         11           Standay         9         14         12         School recpens         10         14         11         10         13         12           Standay         10         15         12         School recpens         10         14         13         13           Wednesday         12         18         13         11         15         13         13         13         14         14   | Thursday  |  |        | 1                 |  | 3                   |                     |
| Sunday         2         7         4         2         6         3           Monday         3         8         5         3         7         4           Tuesday         4         9         6         4         8         5           Wednesday         5         10*Summer         7         5         Colouring Comp.<br>(Nursey-Still.))         6         anmashtami           Thursday         6         11         8*         6         10 Hindi Nukkad         7         11         8           Saturday         8         13         10*         8*         12*         9*         7         11         8         10         10         10         10         10         10         10         10         10         11         10*         8*         13         10*         14         11         10         10         11         10         10         11         10         10         11<   | Friday    |  | 5      | 2                 |  | 4                   | 1                   |
| Nonday         3         8         5         3         7         4           Tuesday         4         9         6         4         8         5           Wednesday         5 $10^{\circ}$ Summer<br>Vacation         7         5 $9^{\circ}$ Daving S.<br>Colouring Comp.<br>(Nursery - Sict II)         6         11         8         6         10 Hindi Nukkad<br>Natak (Std. III - V)         7           Friday         7 Good Fridag         12         9*         7         11         8         3           Saturday         8         13         10*         8*         12*         9*           Saturday         9         14         11         9         13         10           Monday         10         15         12 School reopens         10         14         11           Tuesday         11         16         13         11         11         11         11           Tuesday         13 Poster Making<br>(Nursery - Std. II)         17         14         18         15         13           Thursday         13 Poster Making<br>(Nursery - Std. III)         16         14         18         15         14           Saturday         16         21   | Saturday  | 1  | 6* PTM | 3                 | 1  | 5                   | 2                   |
| Intersection         4         9         6         4         8         5           Wednesday         5         10° Summer<br>Vacation         7         5         Dorwing &<br>Colouring Comp,<br>(Nursery-Std. II)         6         14         8         6         10Hinl Nukkad<br>Natak (Std. III-V)         7           Friday         7         Good Friday         12         9°         7         11         8           Saturday         8         13         10°         8°         12°         9°           Sunday         9         14         11         9         13         10           Wonday         10         15         12 School reopens         10         14         11           Tuesday         11         15         12 School reopens         10         14         11           Wednesday         12 Baskge Making         17         14         15         13         13         13         13         14         15         13         14         15         13         14         15         13         14         15         13         14         15         13         14         15         13         14         15         14         14 <td< td=""><td>Sunday</td><td>2</td><td>7</td><td>4</td><td>2</td><td>6</td><td>3</td></td<>  | Sunday    | 2  | 7      | 4                 | 2  | 6                   | 3                   |
| Tuesday         4         9         6         4         8         5           Wednesday         5         10* Summer<br>Vacation         7         5         Colouring Comp.<br>(Nursery-Std. 1)         6         Janmashtami           Thursday         6         11         8*         6         10 Hindi Nukkad<br>Natak (Sul. III-V)         7           Friday         7 Good Friday         12         9*         7         11         8           Saturday         9         14         11         9         13         10*         8*         12*         9*           Monday         10         15         12 School reopens         10         14         11         10           Mednesday         12 Badge Making<br>(Nursery-Std. 1)         17         14         15         10         14         11           Thursday         13 Poster Making<br>(Nursery-Std. 1)         17         14         15         13         13           Thursday         13 Poster Making<br>(Nursery-Std. 1)         15         10 pawing/Paining<br>(Nursery-Std. 1)         17         14         14           Friday         14 Ambedkar<br>upont (Std. 11-V)         16         14         18         15         15           Saturday  | Monday    | 3  | 8      | 5                 | 3  | 7                   | 4                   |
| Wednesday510" Summer<br>Vacation759 Drawing &<br>Colouring Comp.<br>(Nursery - Std. II)6 JanmashtamiThursday6118"610 Hindi Nukkad<br>Natak (Std. III - V)7Friday7 Good Friday129"7118Saturday81310"8"12"9"Sunday9141191310Monday101512 School reopens101414Monday1116131115 Independence Day12Tursday12 Badge Making<br>(Nursery - Sid. II)171412 Fancy Dress<br>(Nursery - Sid. III)1613Thursday13 Proster Making<br>(Sursery - Sid. III)1815 Yoga Display<br>(Nursery - Sid. III)1714Friday14 Ambedkar<br>ayanti1916141815Saturday152017151916Saturday16211816201718Saturday16211816201719Saturday16211816201719Saturday16211816201719Saturday16211816201719Saturday16211816201719Saturday16211821212121 </td <td></td> <td>4</td> <td>9</td> <td>6</td> <td>4</td> <td>8</td> <td>5</td>  |           | 4  | 9      | 6                 | 4  | 8                   | 5                   |
| Influstady       6       Natak (Std. III - V)       7         Friday       7 Good Friday       12       9*       7       11       8         Saturday       8       13       10*       8*       12*       9*         Saturday       9       14       11       9       13       10         Monday       10       15       12 School reopen       10       14       11         Tuesday       11       16       13       11       15 Independence Day       12         Wednesday       2 Badge Making<br>Nursery- Std. III       17       14       12 Fancy Dress<br>(Std. I & III)       13       13         Thursday       13 Poster Making<br>Comp. (Std. III-V)       17       14       18 Ianaing/Painting       17       14         Staturday       15       19       16       13       15       19       16         Staturday       16       20       17       15       19       16       19         Staturday       16       21       18       16       20       17       18         Staturday       18       23       20 Rath Yatra       18       21       21       22       23       24   | Wednesday | 5  |        | 7                 | 5  | Colouring Comp.     | 6 Janmashtami       |
| Number of the second | Thursday  | 6  | 11     | 8*                | 6  |                     | 7                   |
| Sunday         9         14         11         9         13         10           Monday         10         15         12 School reopens         10         14         11           Tuesday         11         16         13         11         15 Independence Day         12           Wednesday         12 Badge Making<br>(Nursery Std. II)         17         14         (Nursery Comp.<br>(Std. I & II)         16         13           Thursday         13 Poster Making<br>Comp. (Std. III-V)         18         15 Yoga Display<br>(Nursery - Std. II)         10 Trom to KG II)<br>Spell Well Comp.<br>(Std. I & II)         17         14           Friday         14 Ambedkar<br>Jayantii         19         16         14         18         15           Saturday         15         20         17         15         19         16           Stauday         16         14         18         15         17         18           Sunday         16         21         18         16         20         17 Vishwakama Puja           Monday         17         22         19         17         21         18         20           Vednesday         19 Vogetable<br>Printing (Nursery - Std. II)         24         21 Yoga Display<br>(Std. III   | Friday    | 7 Good Friday                                  | 12     | 9*                | 7  | 11                  | 8                   |
| Monday       10       15       12 School reopens       10       14       11         Tuesday       11       16       13       11       15 Independence Day       12         Wednesday       12 Badge Making<br>(Nursery - Std. II)       17       14 $\begin{bmatrix} 12 Fancy Dress} \\ Nor. to KG II]Spell Well Comp.(Std. I. & II)       16       13         Thursday       13 Poster MakingComp. (Std. III-V)       18       15 Yoga Display(Nursery - Std. III)       13 DrawingPaningComp. (Std. III-V)       14       14         Friday       14 AmbedkarJayanti       19       16       14       18       15         Saturday       15       20       17       15       19       16         Sunday       16       21       18       16       20       17 Vishwakama Puja         Monday       17       22       19       17       21       18       22       19 Ganesh Chaturhi         Wednesday       19 VegetablePrinting (Nurseryery - KG1I)Mak making(Std. III - V)       24       21 Yoga Display(Std. III - V)       19       23 Rakini Making(Vursery - Std. II)       20         Thursday       20 Calege Making(Std. III - V)       24       21 Yoga Display(Std. III - V)       19       23 Rakini Making Jamakigue ad (Std. II - V)       21$   | Saturday  | 8  | 13     | 10*               | 8*   | 12*                 | 9*                  |
| Natural         Production of the second of the secon          | Sunday    | 9  | 14     | 11                | 9  | 13                  | 10                  |
| Tuesday         11         16         13         11         15 Independence Day         12           Wednesday         12 Badge Making<br>(Nursery - Std. II)         17         14         12 Fancy Dress<br>(Nur. to KG II)<br>(Std. I & II)         16         13           Thursday         13 Poster Making<br>Comp. (Std. III-V)         18         15 Yoga Display<br>(Nursery - Std. II)         17         14         18         15           Saturday         14 Ambedkar<br>Jayanti         19         16         14         18         15           Saturday         15         20         17         15         19         16           Sunday         16         21         18         16         20         17 Vishwakarma Puja           Monday         17         22         19         17         21         18           Tuesday         18         23         20 Rath Yatra         18         22         19 Ganesh Chaturthi           Wednesday         19 Vegetable<br>Printing (Nursery - Std. II)         24         21 Yoga Display<br>(Std. III - V)         19         23 Rakhi Making<br>Nursery - Std. II)         20           Thursday         21         26         23         21         25         22         24         25         25         <  | Monday    | 10   | 15     | 12 School reopens | 10   | 14                  | 11                  |
| Netocols12 Eadge Making<br>(Nursery - Std. II)171412 Fancy Dress<br>(Nur. to KG II)<br>Spell Well Comp.<br>(Std. I & II)1613Thursday13 Poster Making<br>Comp. (Std. III-V)1815 Yoga Display<br>(Nursery - Std. III)13 Drawing/Painting<br>Comp. (Std. III-V)1714Friday14 Ambedkar<br>Jayanti1916141815Saturday152017151916Sunday162118162017 Vishwakarma PujaMonday172219172118Tuesday182320 Rath Yatra182219 Ganesh ChaturthiWednesday19 Vegetable<br>Printing (Nursery - KG-II)<br>mask making<br>(Std. III - V)2421 Yoga Display<br>(Std. III - V)1923 Rakhi Making<br>(Nursery - Std. II)20Thursday20 Collage Making<br>(Std. III - V)25222024 Rakin Making & Thank<br>you card (Std. III - V)21Friday21262321252222Saturday22 Eid-ul-Fitr*272422* Club Activity26* PTM23*Sunday2328252327242525Saturday24292624282525Sunday25302725292626Sunday24292624282527Sunday253028 <td< td=""><td></td><td>11</td><td>16</td><td></td><td>11</td><td>15 Independence Day</td><td>12</td></td<>   |           | 11   | 16     |                   | 11   | 15 Independence Day | 12                  |
| Hurdsday       Comp. (Std. III-V)       H       H       H       H         Friday       14 Ambedkar<br>Jayanti       19       16       14       18       15         Saturday       15       20       17       15       19       16         Sunday       16       21       18       16       20       17 vishwakarma Puja         Monday       17       22       19       17       21       18         Tuesday       18       23       20 Rath Yatra       18       22       19 Ganesh Chaturthi         Wednesday       19 Vegetable<br>Printing (Nurs-<br>ery - KG-II)<br>Mask making<br>(Std. III - V)       24       21 Yoga Display<br>(Std. III - V)       19       23 Rakhi Making<br>(Nursery - Std. II)       20         Thursday       20 Collage Making<br>(Std. III - V)       25       22       20       24 Rakhi Making & Thank<br>you card (Std. III - V)       21         Friday       21       26       23       21       25       22       22       24       24       24       24       24       24       24       24       24       24       24       24       24       25       22       26       24       25       22       24       25       24       25   | Wednesday | 12 Badge Making<br>(Nursery - Std. II)         | 17     |                   | (Nur. to KG II)<br>Spell Well Comp.<br>(Std. I & II) |                     | 13                  |
| Hriday<br>SaturdayJayanti1916141815Saturday152017151916Sunday162118162017 Vishwakarma PujaMonday172219172118Tuesday182320 Rath Yatra182219 Ganesh ChaturthiWednesday19 Vegetable<br>Printing (Nursery - KG-II)<br>Mask making<br>(Std. II - V)2421 Yoga Display<br>(Std. III - V)1923 Rakhi Making<br>(Nursery - Std. II)20Thursday20 Collage Making<br>(Std. III - V)25222024242120 20 22 Eid-ul-Fitr**272422* Club Activity26* PTM23*Saturday22 Eid-ul-Fitr**272422* Club Activity26* PTM23*Sunday23282523272425Sunday23282523272425Sunday24292624282525Sunday24292624282525Sunday24292624282526Wednesday $Rhymes Comp.Rhymes Comp.$   | Thursday  |  | 18     |                   | 13 Drawing/Painting<br>Comp. (Std. III - V)          | 17                  | 14                  |
| Sunday162118162017 Vishwakarma PujaMonday172219172118Tuesday182320 Rath Yatra182219 Ganesh ChaturthiWednesdayPrinting (Nursery - KG-II)<br>Mask making<br>(Std. I & II)2421 Yoga Display<br>(Std. II - V)1923 Rakhi Making<br>(Nursery - Std. II)20Thursday20 Collage Making<br>(Std. I & II)25222024 Rakhi Making KInak<br>you card (Std. III - V)21Thursday20 Collage Making<br>(Std. II - V)25222024 Rakhi Making KInak<br>you card (Std. III - V)21Friday212623212522Saturday22 Eid-II-Fit**272422* Club Activity26* PTM23*Sunday23282523272425Sunday24292624282525Sunday24292624282525Sunday24292624282525Vednesday $\frac{26}{Rymes Comp.}$<br>(Nur. to Std. II)3128202626242829Saturday29* Club Activity2929273128292929Saturday29* Club Activity29292930293031313131   | Friday    |  | 19     | 16                | 14   | 18                  | 15                  |
| Nonday         17         22         19         17         21         18           Tuesday         18         23         20 Rath Yatra         18         22         19 Ganesh Chaturthi           Wednesday         Printing (Nursery - KG-II)<br>(Mask making<br>(Std. 18. II)         24 $21$ Yoga Display<br>(Std. III - V)         19 $23$ Rakhi Making<br>(Nursery - Std. II)         20           Thursday         20 Collage Making<br>(Std. 18. IV)         25         22         20 $24$ Rakhi Making & Thank<br>you card (Std. III - V)         21           Friday         21         26         23         21         25         22           Saturday         22 Eid-Ul-Fit**         27         24         22* Club Activity         26* PTM         23*           Sunday         23         28         25         23         27         24         25           Sunday         24         29         26         24         28         25         25           Sunday         24         29         26         24         28         25         26           Wednesday         Rhymes Comp.<br>(Nur. to Std. II)         31         28         27         31         28         29           Sturday  | Saturday  | 15   | 20     | 17                | 15   | 19                  | 16                  |
| Tuesday182320 Rath Yatra182219 Ganesh ChaturthiWednesdayPrinting (Nursery - KG-II)<br>Mask making<br>(Std. 18. II)2421 Yoga Display<br>(Std. III - V)1923 Rakhi Making<br>(Nursery - Std. II)20Thursday20 Collage Making<br>(Std. 18. II)25222024 Rakhi Making Khank<br>you card (Std. III - V)21Thursday20 Collage Making<br>(Std. III - V)25222024 Rakhi Making Khank<br>you card (Std. III - V)21Friday212623212522Saturday22 Eid-II-Fit**272422* Club Activity26* PTM23*Sunday23282523272425Sunday2429262428252926Wednesday2626242825232724Wednesday2728282630 Raksha Bandhan27Thursday2729273128 Id-uI-Milad**Friday2830282929Saturday29* Club Activity29292020Saturday29* Club Activity30303030  | Sunday    | 16   | 21     | 18                | 16   | 20                  | 17 Vishwakarma Puja |
| Heredry19 Vegetable<br>Printing (Nursery - KG-II)<br>Mask making<br>(Std. I & II)2421 Yoga Display<br>(Std. III - V)1923 Rakhi Making<br>(Nursery - Std. II)20Thursday20 Collage Making<br>(Std. I & II)25222024 Rakhi Making & Thank<br>you card (Std. III - V)21Thursday20 Collage Making<br>(Std. III - V)25222024 Rakhi Making & Thank<br>you card (Std. III - V)21Friday212623212522Saturday22 Eid-UI-Fit**272422* Club Activity26* PTM23*Sunday23282523272425*Sunday24292624282525Tuesday25302725292626WednesdayRhymes Comp.<br>(Nur. to Std. II)3128 Bakr-Id**2630 Raksha Bandhan27Thursday2729273128 Id-uI-Milad**Friday2830282930*Saturday30303130*30*  | Monday    | 17   | 22     | 19                | 17   | 21                  | 18                  |
| WednesdayPrinting (Nursery - Std. II)<br>Mask making<br>(Std. I & II)2421 Yoga Display<br>(Std. III - V)1923 Rakhi Making<br>(Nursery - Std. II)20Thursday20 Collage Making<br>(Std. II - V)25222024 Rakhi Making & Thank<br>you card (Std. III - V)21Friday212623212522Saturday22 Eid-II-Fit**272422* Club Activity26* PTM23*Sunday232825232724Sunday242926242825Tuesday253027252926Wednesday262827252926Wednesday2729273128 Id-ul-Milad**Friday2813028130*Saturday29* Club Activity130303030*  | Tuesday   | 18   | 23     | 20 Rath Yatra     | 18   | 22                  | 19 Ganesh Chaturthi |
| Hillisular         (Sid. III-V)         23         22         20         you card (Sid. III-V)         21           Friday         21         26         23         21         25         22           Saturday         22 Eid-ul-Fitr**         27         24         22* Club Activity         26* PTM         23*           Sunday         23         28         25         23         27         24           Monday         24         29         26         24         28         25           Tuesday         25         30         27         25         29         26           Wednesday         Rhymes Comp.<br>(Nur. to Std. II)         31         28 Bakr-Id**         26         30 Raksha Bandhan         27           Thursday         27         29         27         31         28 Id-ul-Miad**           Friday         28         30         28         29         29           Saturday         29* Club Activity         1         29         24         30*           Saturday         29* Club Activity         1         30         30*         29  | Wednesday | Printing (Nurs-<br>ery - KG-II)<br>Mask making | 24     |                   | 19   |                     | 20                  |
| Saturday         22 Eid-ul-Fitr**         27         24         22* Club Activity         26* PTM         23*           Sunday         23         28         25         23         27         24           Monday         24         29         26         24         28         25           Tuesday         25         30         27         25         29         26           Wednesday         Rhymes Comp.<br>(Nur. to Std. II)         31         28 Bakr-Id**         26         30 Raksha Bandhan         27           Friday         27         29         27         31         28 Id-ul-Milad**           Friday         28         30         28         27         31         29         29           Saturday         29* Club Activity         1         28         29         30*         30*           Sunday         30         28         30         28         30         30*           Sunday         30         30         30         30*         30*   | Thursday  |  | 25     | 22                | 20   |                     | 21                  |
| Sunday         23         28         25         23         27         24           Monday         24         29         26         24         28         25           Tuesday         25         30         27         25         29         26           Wednesday         Rhymes Comp.<br>(Nur. to Std. II)         31         28 Bakr-Id**         26         30 Raksha Bandhan         27           Thursday         27         29         27         31         28 Id-ul-Milad**           Friday         28         30         28         29         29           Saturday         29* Club Activity         29         28         30*         29           Sunday         30         30         30         30*         30*           Monday         1         31         31         1         1   | Friday    | 21   | 26     | 23                | 21   | 25                  | 22                  |
| Monday         24         29         26         24         28         25           Tuesday         25         30         27         25         29         26           Wednesday         Rhymes Comp.<br>(Nur. to Std. II)         31         28 Bakr-Id**         26         30 Raksha Bandhan         27           Thursday         27         29         27         31         28 Id-ul-Milad**           Friday         28         300         28         29         29           Saturday         29* Club Activity         29         29 Muharram**         30*           Sunday         30         30         30         30*  | Saturday  | 22 Eid-ul-Fitr**                               | 27     | 24                | 22* Club Activity                                    | 26* PTM             | 23*                 |
| Tuesday253027252926WednesdayRhymes Comp.<br>(Nur. to Std. II)3128 Bakr-Id**2630 Raksha Bandhan27Thursday2729273128 Id-uI-Milad**Friday283028292729* Club Activity302829Saturday302930*Sunday303030Monday11311  | Sunday    | 23   | 28     | 25                | 23   | 27                  | 24                  |
| Tuesday         25         30         27         25         29         26           Wednesday         Rhymes Comp.<br>(Nur. to Std. II)         31         28 Bakr-Id**         26         30 Raksha Bandhan         27           Thursday         27         29         27         31         28 Id-ul-Milad**           Friday         28         30         28         29         27           Saturday         29* Club Activity         29         29 Muharram**         30*           Sunday         30         30         30         21   | Monday    | 24   | 29     | 26                | 24   | 28                  | 25                  |
| 26 English<br>Rhymes Comp.<br>(Nur. to Std. II)3128 Bakr-Id**2630 Raksha Bandhan27Thursday2729273128 Id-ul-Milad**Friday28302829Saturday29* Club Activity29 Muharram**30*Sunday303030100Monday11311  | Tuesday   | 25   | 30     | 27                | 25   | 29                  | 26                  |
| Friday         28         30         28         29           Saturday         29* Club Activity         29         29 Muharram**         30*           Sunday         30         30         30         29           Monday         Image: Mark Solution of the second secon   | Wednesday | Rhymes Comp.                                   | 31     | 28 Bakr-Id**      | 26   | 30 Raksha Bandhan   | 27                  |
| Saturday         29* Club Activity         29 Muharram**         30*           Sunday         30         30         30           Monday         31   | Thursday  | 27   |        | 29                | 27   | 31                  | 28 Id-ul-Milad**    |
| Sunday     30     30       Monday     31   | Friday    | 28   |        | 30                | 28   |                     | 29                  |
| Sunday     30     30       Monday     31   | Saturday  | 29* Club Activity                              |        |                   | 29 Muharram**  |                     | 30*                 |
| Monday 31  | Sunday    |  |        |                   | 30   |                     |                     |
| · · · · · · · · · · · · · · · · · · ·  | Monday    |  |        |                   | 31   |                     |                     |
|  | Tuesday   |  |        |                   |  |                     |                     |

 $^{*}$  Working day for teachers  $^{**}$  Tentative Holidays Classes for IX, X & XII will continue till 23-05-2023

## PLANNER 2023 - 2024

| Oct'23                                   | Nov'23   | Dec'23   | Jan'24                                | Feb'24             | Mar'24           | DAY       |
|--|--|--|---------------------------------------|--------------------|------------------|-----------|
|  |  |  | 1                                     |                    |                  | Monday    |
|  |  |  | 2                                     |                    |                  | Tuesday   |
|  | 1  |  | 3                                     |                    |                  | Wednesday |
|  | 2  |  | 4                                     | 1                  |                  | Thursday  |
|  | 3  | 1  | 5                                     | 2                  | 1                | Friday    |
|  | 4* Club Activity   | 2  | 6                                     | 3                  | 2                | Saturday  |
| 1  | 5  | 3  | 7                                     | 4                  | 3                | Sunday    |
| 2 Gandhi Jayanti                         | 6  | 4  | 8 School reopens                      | 5                  | 4                | Monday    |
| 3  | 7  | 5  | 9                                     | 6                  | 5                | Tuesday   |
| 4  | 8 Diya Making<br>(Nursery - Std. II)   | 6  | 10 Kite Making<br>(Nursery - Std. II) | 7                  | 6                | Wednesday |
| 5  | 9 Diya Making<br>(III-IV) Rangoli<br>Making (V)                                  | 7  | 11 Kite Making<br>(Std. III - V)      | 8                  | 7                | Thursday  |
| 6  | 10 Diwali Vacation   | 8  | 12                                    | 9                  | 8 Maha Shivratri | Friday    |
| 7*                                       | 11   | 9* Club Activity   | 13*                                   | 10*                | 9*               | Saturday  |
| 8  | 12 Diwali  | 10   | 14                                    | 11                 | 10               | Sunday    |
| 9 Joy of Giving<br>Week (Std. Nur - V)   | 13   | 11   | 15 Makar<br>Sankranti**               | 12                 | 11               | Monday    |
| 10                                       | 14 Children's Day  | 12   | 16                                    | 13                 | 12               | Tuesday   |
| 11                                       | 15 Jharkhand<br>Foundation Day   | 13 Sorting Games<br>(Nursery - KG-II)<br>Math Quiz (Std. I & II) | 17                                    | 14 Basant Panchami | 13               | Wednesday |
| 12                                       | 16   | 14 Coding & Maths<br>Quiz (Std. III - V)                         | 18                                    | 15                 | 14               | Thursday  |
| 13                                       | 17   | 15   | 19                                    | 16                 | 15               | Friday    |
| 14                                       | 18   | 16   | 20* PTM                               | 17                 | 16               | Saturday  |
| 15                                       | 19 Chhath  | 17   | 21                                    | 18                 | 17               | Sunday    |
| 16                                       | 20   | 18   | 22                                    | 19                 | 18               | Monday    |
| 17                                       | 21 School reopens  | 19   | 23                                    | 20                 | 19               | Tuesday   |
| 18 Story telling<br>Comp. (Std. III - V) | 22   | 20   | 24                                    | 21                 | 20               | Wednesday |
| 19                                       | 23   | 21   | 25                                    | 22                 | 21               | Thursday  |
| 20 DP Vacation                           | 24   | 22   | 26 Republic Day                       | 23                 | 22               | Friday    |
| 21                                       | 25* PTM  | 23*  | 27*                                   | 24*                | 23*              | Saturday  |
| 22                                       | 26   | 24   | 28                                    | 25                 | 24               | Sunday    |
| 23                                       | 27 Guru Nanak<br>Jayanti   | 25 Christmas   | 29*                                   | 26*                | 25 Holi          | Monday    |
| 24 Dussehra                              | 28   | 26   | 30                                    | 27                 | 26               | Tuesday   |
| 25                                       | 29   | 27   | 31                                    | 28                 | 27               | Wednesday |
| 26                                       | <b>30</b> Group Song<br>Competition (III-<br>IV), Group Dance<br>Competition (V) | 28   |                                       | 29                 | 28               | Thursday  |
| 27                                       |  | 29   |                                       |                    | 29 Good Friday   | Friday    |
| 28                                       |  | 30 Winter Vacation   |                                       |                    | 30*              | Saturday  |
| 29                                       |  | 31   |                                       |                    | 31               | Sunday    |
| 30 School reopens                        |  |  |                                       |                    |                  | Monday    |
| 31                                       |  |  |                                       |                    |                  | Tuesday   |

# CALENDAR - 2023

|    | JANUARY |    |    |    |    |    |  |  |  |  |
|----|---------|----|----|----|----|----|--|--|--|--|
| S  | Μ       | Т  | W  | Т  | F  | S  |  |  |  |  |
| 1  | 2       | 3  | 4  | 5  | 6  | 7  |  |  |  |  |
| 8  | 9       | 10 | 11 | 12 | 13 | 14 |  |  |  |  |
| 15 | 16      | 17 | 18 | 19 | 20 | 21 |  |  |  |  |
| 22 | 23      | 24 | 25 | 26 | 27 | 28 |  |  |  |  |
| 29 | 30      | 31 |    |    |    |    |  |  |  |  |

| APRIL |    |    |    |    |    |    |  |  |  |
|-------|----|----|----|----|----|----|--|--|--|
| S     | Μ  | Т  | W  | T  | F  | S  |  |  |  |
| 30    |    |    |    |    |    | 1  |  |  |  |
| 2     | 3  | 4  | 5  | 6  | 7  | 8  |  |  |  |
| 9     | 10 | 11 | 12 | 13 | 14 | 15 |  |  |  |
| 16    | 17 | 18 | 19 | 20 | 21 | 22 |  |  |  |
| 23    | 24 | 25 | 26 | 27 | 28 | 29 |  |  |  |

| JULY |    |    |    |    |    |    |  |  |  |
|------|----|----|----|----|----|----|--|--|--|
| S    | Μ  | Т  | W  | Т  | F  | S  |  |  |  |
| 30   | 31 |    |    |    |    | 1  |  |  |  |
| 2    | 3  | 4  | 5  | 6  | 7  | 8  |  |  |  |
| 9    | 10 | 11 | 12 | 13 | 14 | 15 |  |  |  |
| 16   | 17 | 18 | 19 | 20 | 21 | 22 |  |  |  |
| 23   | 24 | 25 | 26 | 27 | 28 | 29 |  |  |  |

| OCTOBER |    |    |    |    |    |    |  |  |  |
|---------|----|----|----|----|----|----|--|--|--|
| S       | М  | Т  | W  | Т  | F  | S  |  |  |  |
| 1       | 2  | 3  | 4  | 5  | 6  | 7  |  |  |  |
| 8       | 9  | 10 | 11 | 12 | 13 | 14 |  |  |  |
| 15      | 16 | 17 | 18 | 19 | 20 | 21 |  |  |  |
| 22      | 23 | 24 | 25 | 26 | 27 | 28 |  |  |  |
| 29      | 30 | 31 |    |    |    |    |  |  |  |

|    | FEBRUARY |    |    |    |    |    |  |  |  |  |  |
|----|----------|----|----|----|----|----|--|--|--|--|--|
| S  | М        | T  | W  | T  | F  | S  |  |  |  |  |  |
|    |          |    | 1  | 2  | 3  | 4  |  |  |  |  |  |
| 5  | 6        | 7  | 8  | 9  | 10 | 11 |  |  |  |  |  |
| 12 | 13       | 14 | 15 | 16 | 17 | 18 |  |  |  |  |  |
| 19 | 20       | 21 | 22 | 23 | 24 | 25 |  |  |  |  |  |
| 26 | 27       | 28 |    |    |    |    |  |  |  |  |  |

|    |    |    | MAY |    |    |    |
|----|----|----|-----|----|----|----|
| S  | Μ  | Т  | W   | Т  | F  | S  |
|    | 1  | 2  | 3   | 4  | 5  | 6  |
| 7  | 8  | 9  | 10  | 11 | 12 | 13 |
| 14 | 15 | 16 | 17  | 18 | 19 | 20 |
| 21 | 22 | 23 | 24  | 25 | 26 | 27 |
| 28 | 29 | 30 | 31  |    |    |    |

|    |    | A  | UGUS | T  |    |    |
|----|----|----|------|----|----|----|
| S  | М  | Т  | W    | Т  | F  | S  |
|    |    | 1  | 2    | 3  | 4  | 5  |
| 6  | 7  | 8  | 9    | 10 | 11 | 12 |
| 13 | 14 | 15 | 16   | 17 | 18 | 19 |
| 20 | 21 | 22 | 23   | 24 | 25 | 26 |
| 27 | 28 | 29 | 30   | 31 |    |    |

|    |    | NO | VEME | BER |    |    |
|----|----|----|------|-----|----|----|
| S  | М  | Т  | W    | Т   | F  | S  |
|    |    |    | 1    | 2   | 3  | 4  |
| 5  | 6  | 7  | 8    | 9   | 10 | 11 |
| 12 | 13 | 14 | 15   | 16  | 17 | 18 |
| 19 | 20 | 21 | 22   | 23  | 24 | 25 |
| 26 | 27 | 28 | 29   | 30  |    |    |

|               |        |          | JUNE     |          |          |                     |  |
|---------------|--------|----------|----------|----------|----------|---------------------|--|
| S             | М      | Т        | W        | Т        | F        | S                   |  |
|               |        |          |          | 1        | 2        | 3                   |  |
| 4             | 5      | 6        | 7        | 8        | 9        | 10                  |  |
| 11            | 12     | 13       | 14       | 15       | 16       | 17                  |  |
| 18            | 19     | 20       | 21       | 22       | 23       | 24                  |  |
| 25            | 26     | 27       | 28       | 29       | 30       |                     |  |
| SEPTEMBER     |        |          |          |          |          |                     |  |
|               |        | SEF      | TEM      | BER      |          |                     |  |
| S             | М      | SEF<br>T | TEM<br>W | BER<br>T | F        | S                   |  |
| S             | М      | _        | _        |          | <b>F</b> | <mark>S</mark><br>2 |  |
| <b>S</b><br>3 | M<br>4 | _        | _        |          | -        | _                   |  |
|               |        | T        | W        | T        | 1        | 2                   |  |
| 3             | 4      | Т<br>5   | W<br>6   | Т<br>7   | 1<br>8   | 2<br>9              |  |

MARCH

T W T

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21 22 23

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S M

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**19** 20

26

|    |    | DE | CEME | BER |    |    |
|----|----|----|------|-----|----|----|
| S  | М  | Т  | W    | Т   | F  | S  |
| 31 |    |    |      |     | 1  | 2  |
| 3  | 4  | 5  | 6    | 7   | 8  | 9  |
| 10 | 11 | 12 | 13   | 14  | 15 | 16 |
| 17 | 18 | 19 | 20   | 21  | 22 | 23 |
| 24 | 25 | 26 | 27   | 28  | 29 | 30 |

# CALENDAR - 2024

| JANUARY |    |    |    |    |    |    |  |  |  |
|---------|----|----|----|----|----|----|--|--|--|
| S       | Μ  | Т  | W  | Т  | F  | S  |  |  |  |
|         | 1  | 2  | 3  | 4  | 5  | 6  |  |  |  |
| 7       | 8  | 9  | 10 | 11 | 12 | 13 |  |  |  |
| 14      | 15 | 16 | 17 | 18 | 19 | 20 |  |  |  |
| 21      | 22 | 23 | 24 | 25 | 26 | 27 |  |  |  |
| 28      | 29 | 30 | 31 |    |    |    |  |  |  |

| APRIL |    |    |    |    |    |    |  |  |  |
|-------|----|----|----|----|----|----|--|--|--|
| S     | Μ  | Т  | W  | Т  | F  | S  |  |  |  |
|       | 1  | 2  | 3  | 4  | 5  | 6  |  |  |  |
| 7     | 8  | 9  | 10 | 11 | 12 | 13 |  |  |  |
| 14    | 15 | 16 | 17 | 18 | 19 | 20 |  |  |  |
| 21    | 22 | 23 | 24 | 25 | 26 | 27 |  |  |  |
| 28    | 29 | 30 |    |    |    |    |  |  |  |

| JULY |    |    |    |    |    |    |  |  |  |
|------|----|----|----|----|----|----|--|--|--|
| S    | М  | Т  | W  | Т  | F  | S  |  |  |  |
|      | 1  | 2  | 3  | 4  | 5  | 6  |  |  |  |
| 7    | 8  | 9  | 10 | 11 | 12 | 13 |  |  |  |
| 14   | 15 | 16 | 17 | 18 | 19 | 20 |  |  |  |
| 21   | 22 | 23 | 24 | 25 | 26 | 27 |  |  |  |
| 28   | 29 | 30 | 31 |    |    |    |  |  |  |

| OCTOBER |    |    |    |    |    |    |  |  |  |
|---------|----|----|----|----|----|----|--|--|--|
| S       | Μ  | Т  | W  | T  | F  | S  |  |  |  |
|         |    | 1  | 2  | 3  | 4  | 5  |  |  |  |
| 6       | 7  | 8  | 9  | 10 | 11 | 12 |  |  |  |
| 13      | 14 | 15 | 16 | 17 | 18 | 19 |  |  |  |
| 20      | 21 | 22 | 23 | 24 | 25 | 26 |  |  |  |
| 27      | 28 | 29 | 30 | 31 |    |    |  |  |  |

| FEBRUARY |    |    |    |    |    |    |  |  |  |
|----------|----|----|----|----|----|----|--|--|--|
| S        | M  | Т  | W  | Т  | F  | S  |  |  |  |
|          |    |    |    | 1  | 2  | 3  |  |  |  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |  |  |  |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |  |  |  |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |  |  |  |
| 25       | 26 | 27 | 28 | 29 |    |    |  |  |  |

| MAY |    |    |    |    |    |    |  |  |
|-----|----|----|----|----|----|----|--|--|
| S   | М  | Т  | W  | Т  | F  | S  |  |  |
|     |    |    | 1  | 2  | 3  | 4  |  |  |
| 5   | 6  | 7  | 8  | 9  | 10 | 11 |  |  |
| 12  | 13 | 14 | 15 | 16 | 17 | 18 |  |  |
| 19  | 20 | 21 | 22 | 23 | 24 | 25 |  |  |
| 26  | 27 | 28 | 29 | 30 | 31 |    |  |  |

| AUGUST |    |    |    |    |    |    |  |  |
|--------|----|----|----|----|----|----|--|--|
| S      | Μ  | Т  | W  | T  | F  | S  |  |  |
|        |    |    |    | 1  | 2  | 3  |  |  |
| 4      | 5  | 6  | 7  | 8  | 9  | 10 |  |  |
| 11     | 12 | 13 | 14 | 15 | 16 | 17 |  |  |
| 18     | 19 | 20 | 21 | 22 | 23 | 24 |  |  |
| 25     | 26 | 27 | 28 | 29 | 30 | 31 |  |  |

| NOVEMBER |    |    |    |    |    |    |  |  |
|----------|----|----|----|----|----|----|--|--|
| S        | М  | Т  | W  | Т  | F  | S  |  |  |
|          |    |    |    |    | 1  | 2  |  |  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |  |  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |  |  |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |  |  |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |  |  |

| MARCH |    |    |    |    |    |    |  |  |  |
|-------|----|----|----|----|----|----|--|--|--|
| S     | М  | Т  | W  | Т  | F  | S  |  |  |  |
| 31    |    |    |    |    | 1  | 2  |  |  |  |
| 3     | 4  | 5  | 6  | 7  | 8  | 9  |  |  |  |
| 10    | 11 | 12 | 13 | 14 | 15 | 16 |  |  |  |
| 17    | 18 | 19 | 20 | 21 | 22 | 23 |  |  |  |
| 24    | 25 | 26 | 27 | 28 | 29 | 30 |  |  |  |

|    | JUNE |    |    |    |    |    |  |  |  |
|----|------|----|----|----|----|----|--|--|--|
| S  | М    | Т  | W  | Т  | F  | S  |  |  |  |
| 30 |      |    |    |    |    | 1  |  |  |  |
| 2  | 3    | 4  | 5  | 6  | 7  | 8  |  |  |  |
| 9  | 10   | 11 | 12 | 13 | 14 | 15 |  |  |  |
| 16 | 17   | 18 | 19 | 20 | 21 | 22 |  |  |  |
| 23 | 24   | 25 | 26 | 27 | 28 | 29 |  |  |  |

| SEPTEMBER |    |    |    |    |    |    |  |  |  |
|-----------|----|----|----|----|----|----|--|--|--|
| S         | М  | Т  | W  | Т  | F  | S  |  |  |  |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |  |  |  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |  |  |  |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |  |  |  |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |  |  |  |
| 29        | 30 |    |    |    |    |    |  |  |  |

|    | DECEMBER |    |    |    |    |    |  |  |  |  |
|----|----------|----|----|----|----|----|--|--|--|--|
| S  | М        | Т  | W  | Т  | F  | S  |  |  |  |  |
| 1  | 2        | 3  | 4  | 5  | 6  | 7  |  |  |  |  |
| 8  | 9        | 10 | 11 | 12 | 13 | 14 |  |  |  |  |
| 15 | 16       | 17 | 18 | 19 | 20 | 21 |  |  |  |  |
| 22 | 23       | 24 | 25 | 26 | 27 | 28 |  |  |  |  |
| 29 | 30       | 31 |    |    |    |    |  |  |  |  |

# **ASSEMBLY THEMES 2023-24**

### APRIL

- 1. SDG Partnership for Goals
- 2. World Health Day Mind, Body, Heart and Soul
- 3. World Heritage Day.
- 4. Earth Day- Green and Clean World

### MAY

- 1. SDG Responsible Consumption
- 2. Mother's Day Meri Maa

### JUNE

- 1. Father's Day.
- 2. SDG Life on Land.
- 3. International Day of Yoga Yog Divas

### JULY

- 1. Doctors' Day.
- 2. World Population Day The Alarm
- 3. Vasudhaiva Kutumbakam.
- 4. SDG Good Health & Well Being

### AUGUST

- 1. World Senior Citizen's Day Vatsalyam
- 2. Indian Independence Day Seeking Harmony
- 3. SDG Climate Action
- 4. National Sports Day Play to Learn

### SEPTEMBER

- 1. Teachers' Day Unbound Gratitude
- 2. Hindi Diwas
- 3. International Literacy Day Education is strength
- 4. SDG Gender Equality

# OCTOBER

- 1. Gandhi Jayanti The Epitome of Benevolence
- 2. Joy of Giving Golden Rule (Commitment & Empathy)
- 3. Durga Puja Victory of good over evil
- 4. SDG Zero Hunger

### NOVEMBER

- 1. Jharkhand Tracing the success story
- 2. Children's Day Flower in the garden
- 3. SDG Clean water & Sanitation
- 4. Birsa Munda Jayanti (15th November)
- 5. Diwali Festival of Lights

### DECEMBER

- 1. SDG Peace, Justice & Strong Institution
- 2. World Energy Conservation Day For a better tomorrow
- 3. Vijay Diwas Remembering the Brave Hearts
- 4. Christmas Santa is here

### JANUARY

- 1. National Youth Day Liberty
- 2. National Girl Child Day Women Empowerment
- 3. India's Republic Day Salute
- 4. SDG Sustainable Cities & Communities

### FEBRUARY

- 1. World Radio Day Connecting People
- 2. National Science Day Stepping Ahead
- 3. SDG Life under water

Tomorrow belongs to those who prepare for it today.

# **PTMs AND OPEN DAYS**

PTMs and Open Days are scheduled into the school calendar with the philosophy that, time to time, effective interaction between teachers and parents will foster a holistic development of personality of the students. It is compulsory for all parents to attend these meetings to discuss the progress of their wards.

# **SCHEDULE FOR PTMs**

| Nursery to V          |  |  |  |  |  |
|-----------------------|--|--|--|--|--|
| 06.05.2023 (Saturday) |  |  |  |  |  |
| 26.08.2023 (Saturday) |  |  |  |  |  |
| 25.11.2023 (Saturday) |  |  |  |  |  |
| 20.01.2024 (Saturday) |  |  |  |  |  |

\* Dates for Open Days will be informed later.

# **CLUB ACTIVITIES**

| Month    | lll to V   |                 |  |  |  |  |
|----------|------------|-----------------|--|--|--|--|
|          | Date       | Activities      |  |  |  |  |
| April    | 29.04.2023 | Club Activity 1 |  |  |  |  |
| July     | 22.07.2023 | Club Activity 2 |  |  |  |  |
| November | 04.11.2023 | Club Activity 3 |  |  |  |  |
| December | 09.12.2023 | Club Activity 4 |  |  |  |  |

August

October

November

December

Januarv

09.08.2023

23.08.2023

09.10.2023 to

14.10.2023

08.11.2023

13.12.2023

10.01.2024

| INTER-HOUSE ACTIVITY LIST (2023-24) |            |           |                      |              |             |  |  |  |
|-------------------------------------|------------|-----------|----------------------|--------------|-------------|--|--|--|
| MONTH                               | DATE       | DAY       | ACTIVITY             |              |             |  |  |  |
| WONT                                | DAIL       | DAI       | Nursery              | KG-I & KG-II | Std. I & II |  |  |  |
| April                               | 12.04.2023 | Wednesday | Badge Making         |              |             |  |  |  |
|                                     | 19.04.2023 | Wednesday | Vegetable Printing   |              | Mask making |  |  |  |
|                                     | 26.04.2023 | Wednesday | English Rhymes Comp. |              |             |  |  |  |
| Мау                                 | 03.05.2023 | Wednesday |                      | Origami      |             |  |  |  |
| June                                | 15.06.2023 | Thursday  |                      | Yoga Display |             |  |  |  |
| July                                | 12.07.2023 | Wednesday | Fanc                 | y Dress      | Spell Well  |  |  |  |
| -                                   |            |           |                      | -            | Comp.       |  |  |  |

Drawing & Colouring Comp.

Rakhi Making

Joy of Giving Week

Diya Making

Kite Making

Math Quiz

Sorting Games

Wednesday

Wednesday

Wednesday

Wednesday

Wednesday

| January      | 10.01.2024    | eunesuay  |                                 |  |  |  |  |  |
|--------------|---------------|-----------|---------------------------------|--|--|--|--|--|
| Std. III - V |               |           |                                 |  |  |  |  |  |
| MONTH        | DATE          | DAY       | ACTIVITY                        |  |  |  |  |  |
| April        | 13.04.2023    | Thursday  | Poster Making                   |  |  |  |  |  |
|              | 20.04.2023    | Thursday  | Collage Making                  |  |  |  |  |  |
| Мау          | 04.05.2023    | Thursday  | English Poetry Competition      |  |  |  |  |  |
| June         | 21.06.2023    | Wednesday | Yoga Display                    |  |  |  |  |  |
| July         | 13.07.2023    | Thursday  | Drawing/Painting Competition    |  |  |  |  |  |
| August       | 10.08.2023    | Thursday  | Nukkad Natak (Hindi)            |  |  |  |  |  |
|              | 24.08.2023    | Thursday  | Rakhi Making & Thank you card   |  |  |  |  |  |
| October      | 09.10.2023 to |           | Joy of Giving Week              |  |  |  |  |  |
|              | 14.10.2023    |           |                                 |  |  |  |  |  |
|              | 18.10.2023    | Wednesday | Story Telling Competition       |  |  |  |  |  |
| November     | 09.11.2023    | Thursday  | Diya Making (III-IV)            |  |  |  |  |  |
|              |               |           | Rangoli Making (V)              |  |  |  |  |  |
|              | 30.11.2023    | Thursday  | Group Song Competition (III-IV) |  |  |  |  |  |
|              |               |           | Group Dance Competition (V)     |  |  |  |  |  |
| December     | 14.12.2023    | Thursday  | Coding & Maths Quiz             |  |  |  |  |  |
| January      | 11.01.2024    | Thursday  | Kite Making                     |  |  |  |  |  |

# **SPORTS ACTIVITIES 2023-24**

| MONTH | SPORTS | CLASS |
|-------|--------|-------|
| June  | Yoga   | III-V |
| July  | Chess  | I - V |

|               |                           |                           |                             |           |                                 | ATTENDANCE RECORD                    |  |  |  |  |  |  |  |  |  |
|---------------|---------------------------|---------------------------|-----------------------------|-----------|---------------------------------|--------------------------------------|--|--|--|--|--|--|--|--|--|
| Months        | No. of<br>working<br>days | No. of<br>days<br>present | Nature<br>of leave<br>taken | Att.<br>% | Class<br>Teacher's<br>Signature | Parent's/<br>Guardian's<br>Signature |  |  |  |  |  |  |  |  |  |
| April<br>2023 |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| May           |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| June          |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| July          |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| August        |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Sept.         |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Total         |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Oct.          |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Nov.          |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Dec.          |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Jan<br>2024   |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Feb.          |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| March         |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| Total         |                           |                           |                             |           |                                 |                                      |  |  |  |  |  |  |  |  |  |
| As            | tudent sho                | ould have a               | at least 85                 | % atte    | ndance in ea                    | ch term                              |  |  |  |  |  |  |  |  |  |

# **MY TARGET PLAN**

**MY TARGET PLAN** 

| Assessment : $\rightarrow$ Subject : $\downarrow$ | Target<br>2023-24 |         | achi<br>202 | Marks<br>eved<br>3-24 | Difference +/- |         |  |
|---|-------------------|---------|-------------|-----------------------|----------------|---------|--|
|   | Term-I            | Term-II | Term-I      | Term-II               | Term-I         | Term-II |  |
| English   |                   |         |             |                       |                |         |  |
| Hindi   |                   |         |             |                       |                |         |  |
| Maths   |                   |         |             |                       |                |         |  |
| Sanskrit  |                   |         |             |                       |                |         |  |
| Physics   |                   |         |             |                       |                |         |  |
| Chemistry   |                   |         |             |                       |                |         |  |
| Biology   |                   |         |             |                       |                |         |  |
| Science & Tech.                                   |                   |         |             |                       |                |         |  |
| Social Science                                    |                   |         |             |                       |                |         |  |
| German  |                   |         |             |                       |                |         |  |
| Business Studies                                  |                   |         |             |                       |                |         |  |
| Accountancy                                       |                   |         |             |                       |                |         |  |
| Economics   |                   |         |             |                       |                |         |  |
| Computer<br>Science                               |                   |         |             |                       |                |         |  |
| Informatics<br>Practices                          |                   |         |             |                       |                |         |  |
| Physical<br>Education                             |                   |         |             |                       |                |         |  |
| Signature of<br>Parent                            |                   |         |             |                       |                |         |  |
| Signature of<br>Class Teacher                     |                   |         |             |                       |                |         |  |

| ASSESSMENT MARKS |                          |    |    |        |    |    |         |  |
|------------------|--------------------------|----|----|--------|----|----|---------|--|
| SI.<br>No.       | Subject                  | PT | PT | Term-I | PT | PT | Term-II |  |
| 1                | English                  |    |    |        |    |    |         |  |
| 2                | Hindi                    |    |    |        |    |    |         |  |
| 3                | Maths                    |    |    |        |    |    |         |  |
| 4                | Sanskrit                 |    |    |        |    |    |         |  |
| 5                | Physics                  |    |    |        |    |    |         |  |
| 6                | Chemistry                |    |    |        |    |    |         |  |
| 7                | Biology                  |    |    |        |    |    |         |  |
| 8                | Science &<br>Tech.       |    |    |        |    |    |         |  |
| 9                | Social<br>Science        |    |    |        |    |    |         |  |
| 10               | German                   |    |    |        |    |    |         |  |
| 11               | Business<br>Studies      |    |    |        |    |    |         |  |
| 12               | Accountancy              |    |    |        |    |    |         |  |
| 13               | Economics                |    |    |        |    |    |         |  |
| 14               | Computer<br>Science      |    |    |        |    |    |         |  |
| 15               | Informatics<br>Practices |    |    |        |    |    |         |  |
| 16               | Physical<br>Education    |    |    |        |    |    |         |  |
| Sign             | ature of Parent          |    |    |        |    |    |         |  |
| Sign<br>Teac     | ature of Class<br>cher   |    |    |        |    |    |         |  |

# **ASSESSMENT POLICY**

Continuous and Comprehensive Evaluation refers to a system of schoolbased evaluation of students that covers all aspects of the students' development.

It is a developmental process of assessment which lays emphasis on continuity in evaluation and assessment of broad based learning and behavioural outcomes.

The scheme is thus a curricular initiative, attempting to shift emphasis from testing to holistic learning. It aims at creating good citizens possessing sound health, appropriate skills and desirable qualities besides academic excellence. It is hoped that this will equip the learners to meet the challenges of life with confidence and success.

Parents should visit the school website www.sbpsranchi.com from time to time to access the latest and updated information regarding reforms in assessment and other areas in the education system as and when received from CBSE.

# **EXAMINATIONS AND PROMOTIONS**

Each academic session is divided into two terms.

It is compulsory for all the students to appear in the assessments and examinations in order to get promotion to the next class. Periodic Tests and performance in the class during the entire year is taken into account. Periodic tests will be part of the regular assessment. The regularity in attendance and work is imperative.

Promotion is granted on the basis of assessments round the year. The school follows the Evaluation System according to the CBSE norms. Results once declared will be final and will not be reconsidered.

# **NORMS OF PROMOTION**

- Four Periodic Tests (PT) will be conducted as per schedule.
- Half Yearly and Annual Exam will be of 80 marks for each subject. Pass percentage will be 40% in each subject.
- Promotion is granted on the basis of performance throughout the year.

# **ASSESSMENT POLICY**

# **ASSESSMENT POLICY**

### Weightage of marks for Report Card of Half Yearly and Annual Exam :

| Class  | First Term Exam   | Final Term Exam   |
|--------|---|---|
|        | • PT 1 + PT 2 : 10 Marks  | • PT3 + PT4 : 10 Marks  |
| Nur    | Oral Exam : 30 Marks  | Oral Exam : 30 Marks  |
| KG II  | Written Exam : 50 Marks   | Written Exam : 50 Marks   |
|        | Project/Assignment : 10 Marks   | Project /Assignment : 10 Marks                                      |
|        | • PT 1 + PT 2 : 5 Marks   | • PT 3 + PT 4 : 5 Marks   |
|        | Notebook maintenance:<br>5 Marks  | Notebook maintenance :     5 Marks                                  |
| I - IX | <ul> <li>Activities/Projects/ASL:<br/>5 Marks</li> </ul>  | Activities/Projects/ASL: 5 Marks                                    |
|        | Multiple Assessment: 5 marks  | Multiple Assessment: 5 marks  |
|        | Written Exam : 80 Marks   | Written Exam : 80 Marks   |
|        | Half Yearly and Annual Exam will be<br>as per CBSE Pattern  | <ul><li>Periodic Test: 20%</li><li>Half Yearly Exam : 30%</li></ul> |
| XI     | Wherever practicals are a part of<br>the subject, a student should pass<br>separately in the practical and<br>theory. | • Annual Exam : 50%<br>(40% marks- Passing Criteria)                |

- Three Periodic Tests (PT) of 25 marks each will be conducted for classes X and XII as per schedule on Pg. 51.
- Half Yearly Exam and Pre-Board will be as per CBSE Pattern.

# **ASSESSMENT POLICY**

### Weightage of marks :

| Class | First Term Exam   | Criteria to Appear in<br>Board Examination                            |  |  |  |
|-------|---|---|--|--|--|
| x     | • P.Ts : 5 Marks  | <ul> <li>Periodic Tests : 20%</li> <li>1st Term Exam : 30%</li> </ul> |  |  |  |
|       | Notebook maintenance : 5 Marks  | Pre-Board : 50%     (40% marks needed to                              |  |  |  |
|       | Activities/Project/ASL : 5 Marks  | qualify)  |  |  |  |
|       | Multiple Assessment: 5 Marks  |   |  |  |  |
|       | • Written Exam : 80 Marks   |   |  |  |  |
|       | Half Yearly and Annual Exam will be as per CBSE Pattern   | <ul> <li>Periodic Test: 20%</li> <li>1st Term Exam : 30%</li> </ul>   |  |  |  |
| XII   | Wherever practicals are a part of<br>the subject, a student should pass<br>separately in the practical and<br>theory. | • Pre-Board : 50%<br>(40% marks needed to<br>qualify)                 |  |  |  |

The School may conduct 02 (Two) Pre-Board Exams.

Note : This given pattern is subject to change as per instruction of CBSE from time to time.

# Schedule for Periodic Test (2023-2024)

| PT   | DATE       | Nursery | KGI     | KGII    | I       | II      | Ш       | IV      | V        |
|------|------------|---------|---------|---------|---------|---------|---------|---------|----------|
|      | 17.04.2023 |         |         |         |         |         |         |         | Science  |
|      | 24.04.2023 | English | Hindi   | Maths   | English | Evs     | Hindi   | Maths   | Sanskrit |
| PT 1 | 01.05.2023 | Hindi   | Maths   | Hindi   | Maths   | Hindi   | So.Sc   | Hindi   | English  |
|      | 08.05.2023 | Evs     | English | English | Evs     | Maths   | English | Science | So.Sc    |
|      | 12.06.2023 | Maths   | Evs     | Evs     | Hindi   | English | Maths   | English | Hindi    |
|      | 19.06.2023 |         |         |         |         |         | Science | So.Sc   | Maths    |

|      | 03.07.2023 |         |         |         |         |         |         |         | Science  |
|------|------------|---------|---------|---------|---------|---------|---------|---------|----------|
|      | 10.07.2023 | English | Hindi   | Maths   | English | Evs     | Hindi   | Maths   | Sanskrit |
| PT 2 | 17.07.2023 | Hindi   | Maths   | Hindi   | Maths   | Hindi   | So.Sc   | Hindi   | English  |
| P12  | 24.07.2023 | Evs     | English | English | Evs     | Maths   | English | Science | So.Sc    |
|      | 31.07.2023 | Maths   | Evs     | Evs     | Hindi   | English | Maths   | English | Hindi    |
|      | 07.08.2023 |         |         |         |         | -       | Science | So.Sc   | Maths    |

|                | 17.08.2023 | <br> | <br>Computer | Art      | Computer | Abacus   | GK & LS  |
|----------------|------------|------|--------------|----------|----------|----------|----------|
| Half-          | 18.08.2023 | <br> | <br>Art      | Computer | Art      | GK & LS  | Abacus   |
| Yearly<br>Exam | 21.08.2023 | <br> | <br>GK & LS  | Abacus   | GK & LS  | Art      | Computer |
|                | 22.08.2023 | <br> | <br>Abacus   | GK & LS  | Abacus   | Computer | Art      |

\* Tentative date for Half Yearly Exam : 04.09.2023

# Schedule for Periodic Test (2023-2024)

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| PT   | DATE       | Nursery | KGI     | KGII    | I       | II      | II      | IV      | ٧        |
|------|------------|---------|---------|---------|---------|---------|---------|---------|----------|
|      | 09.10.2023 |         |         |         |         |         |         |         | Science  |
|      | 16.10.2023 | English | Hindi   | Maths   | English | Evs     | Hindi   | Maths   | Sanskrit |
| PT 3 | 30.10.2023 | Hindi   | Maths   | Hindi   | Maths   | Hindi   | So.Sc   | Hindi   | English  |
| PIJ  | 06.11.2023 | Evs     | English | English | Evs     | Maths   | English | Science | So.Sc    |
|      | 21.11.2023 | Maths   | Evs     | Evs     | Hindi   | English | Maths   | English | Hindi    |
|      | 28.11.2023 |         |         |         |         |         | Science | So.Sc   | Maths    |

|      | 04.12.2023 |         |         |         |         |         |         |         | Science  |
|------|------------|---------|---------|---------|---------|---------|---------|---------|----------|
|      | 11.12.2023 | English | Hindi   | Maths   | English | Evs     | Hindi   | Maths   | Sanskrit |
| PT 4 | 18.12.2023 | Hindi   | Maths   | Hindi   | Maths   | Hindi   | So.Sc   | Hindi   | English  |
| P14  | 08.01.2024 | Evs     | English | English | Evs     | Maths   | English | Science | So.Sc    |
|      | 16.01.2024 | Maths   | Evs     | Evs     | Hindi   | English | Maths   | English | Hindi    |
|      | 22.01.2024 |         |         |         |         |         | Science | So.Sc   | Maths    |

|                | 29.01.2024 | <br> | <br>Computer | Art      | Computer | Abacus   | GK & LS  |
|----------------|------------|------|--------------|----------|----------|----------|----------|
| Annual<br>Exam | 30.01.2024 | <br> | <br>Art      | Computer | Art      | GK & LS  | Abacus   |
| Ann<br>Ex:     | 01.02.2024 | <br> | <br>GK & LS  | Abacus   | GK & LS  | Art      | Computer |
|                | 02.02.2024 | <br> | <br>Abacus   | GK & LS  | Abacus   | Computer | Art      |

\* Tentative date for Annual Exam : 05.02.2024

| Remarks of Principal |         |                                 |  |  |
|----------------------|---------|---------------------------------|--|--|
| UID                  | Name    | Class                           |  |  |
| Date                 | Remarks | Signature of<br>Parents/Guardia |  |  |
|                      |         |                                 |  |  |
|                      |         |                                 |  |  |
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| Name<br>Remarks | Class Class Signature o Parents/Guard |
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|                 |                                       |
| Remarks         | Signature o<br>Parents/Guard          |
| Remarks         | Signature o<br>Parents/Guard          |
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|                 | 24                                    |
|                 | SESSION 2023-202                      |

|          | Remarks of Discipline In |                                |
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| UID      | Name                     | Class                          |
| <br>Data | Pamarka                  | Signatura of                   |
| Date     | Remarks                  | Signature of<br>Parents/Guardi |
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| -        | Remarks of Transport Incharge |                                  |
| UID      | Name                          | Class                            |
| <br>Data | Demode                        | Circulations of                  |
| Date     | Remarks                       | Signature of<br>Parents/Guardian |
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|          | SESSION 2023-2024<br>52       |                                  |

|      | Remarks of House Warden / Tuto | 1                               |
|------|--------------------------------|---------------------------------|
| UID  | Name                           | Class                           |
|      |                                |                                 |
| Date | Remarks                        | Signature of<br>Parents/Guardia |
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|          | Remarks of Regularity Incharge | 1                               |
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| UID      | Name                           | Class                           |
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| Date     | Remarks                        | Signature of<br>Parents/Guardia |
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|          | <b>SESSION 2023-2024</b><br>54 |                                 |

| UID  | Name    | Class                         |
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| Date | Remarks | Signature of<br>Parents/Guard |
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|      | Remarks of Subject Tea | acher                           |
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| UID  | Name                   | Class                           |
| Date | Remarks                | Signature of<br>Parents/Guardia |
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|      | Remarks of Subject Tea | acher                           |
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| UID  | Name                   | Class                           |
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| Date | Remarks                | Signature of<br>Parents/Guardia |
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|      | SESSION 2023-2024      |                                 |

| Name    | Class                           |
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| Remarks | Signature of<br>Parents/Guardia |
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|          | Remarks of Class Tead |                                |
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| UID      | Name                  | Class                          |
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| Date     | Remarks               | Signature of<br>Parents/Guardi |
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|      | Remarks of Class Tea | cher                            |  |  |
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| UID  | ID Name              |                                 |  |  |
| Date | Remarks              | Signature of<br>Parents/Guardia |  |  |
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|      | Remarks of Class Tead                 |                                |
|------|---------------------------------------|--------------------------------|
| UID  | Name                                  | Class                          |
| Date | Remarks                               | Signature of                   |
| Dute | i i i i i i i i i i i i i i i i i i i | Signature of<br>Parents/Guardi |
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|      | Remarks of Class Tead | cher                            |
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| UID  | Name                  | Class                           |
| Date | Remarks               | Signature of<br>Parents/Guardia |
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|      | Remarks of Class Tead | I.                              |
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| UID  | Name                  | Class                           |
| Date | Remarks               | Signature of                    |
|      |                       | Signature of<br>Parents/Guardia |
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|               | Book Reading Record - 2023-24 |                               |                          |  |  |  |  |
| UID           |                               | Name                          | Class                    |  |  |  |  |
|               |                               |                               |                          |  |  |  |  |
| SI. No.       | Date                          | Signature of Parents/Guardian | Librarian's<br>Signature |  |  |  |  |
|               |                               |                               |                          |  |  |  |  |
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|      | Late A          | rrival Record |                         |
|------|-----------------|---------------|-------------------------|
| UID  | N               | Class         |                         |
|      |                 |               |                         |
| Date | Time of Arrival | Remarks       | Signature of<br>Teacher |
|      |                 |               |                         |
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|      | SESSI           | ON 2023-2024  | (                       |

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|---------------|------------|-------------|--------------------|---------------------------|-------------------------------|--|
|               |            | S           | School Infirmary R | ecord                     |                               |  |
| UID           |            | Name        |                    |                           | Class                         |  |
|               |            |             |                    |                           |                               |  |
| Date          | Time<br>in | Time<br>Out | Ailment or Reason  | Signature<br>Teacher in C | of Signature<br>lass of Nurse |  |
|               |            |             |                    |                           |                               |  |
|               |            |             |                    |                           |                               |  |
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|               |            |             | SESSION 2023-202   | 24                        |                               |  |

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|------------|---|--|----------------|----------------|----------------------|-------|--|--|
|            | <b>Record of Absence</b><br>(To be filled by the Parent/Guardian) |  |                |                |                      |       |  |  |
| U          | UID Name Class  |  |                |                |                      | Class |  |  |
|            |   |  |                |                |                      |       |  |  |
| SI.<br>No. | Lea<br>on/fi  |  | No. of<br>Days | Reason         | Parent's<br>Signatur |       |  |  |
| 1          |   |  |                |                |                      |       |  |  |
| 2          |   |  |                |                |                      |       |  |  |
| 3          |   |  |                |                |                      |       |  |  |
| 4          |   |  |                |                |                      |       |  |  |
| 5          |   |  |                |                |                      |       |  |  |
| 6          |   |  |                |                |                      |       |  |  |
| 7          |   |  |                |                |                      |       |  |  |
| 8          |   |  |                |                |                      |       |  |  |
| 9          |   |  |                |                |                      |       |  |  |
| 10         |   |  |                |                |                      |       |  |  |
| 11         |   |  |                |                |                      |       |  |  |
| 12         |   |  |                |                |                      |       |  |  |
| 13         |   |  |                |                |                      |       |  |  |
| 14         |   |  |                |                |                      |       |  |  |
| 15         |   |  |                |                |                      |       |  |  |
| 16         |   |  |                |                |                      |       |  |  |
| 17<br>18   |   |  |                |                |                      |       |  |  |
| 10         |   |  |                |                |                      |       |  |  |
| 20         |   |  |                |                |                      |       |  |  |
| 20         |   |  |                |                |                      |       |  |  |
| 21         |   |  |                |                |                      |       |  |  |
| 23         |   |  |                |                |                      |       |  |  |
| 24         |   |  |                |                |                      |       |  |  |
| 25         |   |  |                |                |                      |       |  |  |
| 5          |   |  |                | SESSION 2023-2 | 024                  |       |  |  |

| UID        |      | Name    |                       |             |        |                                    |  | Class                 |  |
|------------|------|---------|-----------------------|-------------|--------|------------------------------------|--|-----------------------|--|
| SI.<br>No. | Date | Uniform | Uniform Shoes & Socks | Accessories | Others | Teacher<br>Incharge's<br>Signature |  | Parent's<br>Signature |  |
| 1          |      |         |                       |             |        |                                    |  |                       |  |
| 2          |      |         |                       |             |        |                                    |  |                       |  |
| 3          |      |         |                       |             |        |                                    |  |                       |  |
| 4          |      |         |                       |             |        |                                    |  |                       |  |
| 5          |      |         |                       |             |        |                                    |  |                       |  |
| 6          |      |         |                       |             |        |                                    |  |                       |  |
| 7          |      |         |                       |             |        |                                    |  |                       |  |
| 8          |      |         |                       |             |        |                                    |  |                       |  |
| 9          |      |         |                       |             |        |                                    |  |                       |  |
| 10         |      |         |                       |             |        |                                    |  |                       |  |
| 11         |      |         |                       |             |        |                                    |  |                       |  |
| 12         |      |         |                       |             |        |                                    |  |                       |  |
| 13         |      |         |                       |             |        |                                    |  |                       |  |
| 14<br>15   |      |         |                       |             |        |                                    |  |                       |  |
| 15         |      |         |                       |             |        |                                    |  |                       |  |
| 10         |      |         |                       |             |        |                                    |  |                       |  |
| 18         |      |         |                       |             |        |                                    |  |                       |  |
| 19         |      |         |                       |             |        |                                    |  |                       |  |
| 20         |      |         |                       |             |        |                                    |  |                       |  |
| 21         |      |         |                       |             |        |                                    |  |                       |  |
| 22         |      |         |                       |             |        |                                    |  |                       |  |
| 23         |      |         |                       |             |        |                                    |  |                       |  |

|                  |          | (    | Perso<br>To be fille | nal Hygien<br>d by the Tea | le<br>cher)            |                       |
|------------------|----------|------|----------------------|----------------------------|------------------------|-----------------------|
| UII              | UID Name |      |                      |                            |                        |                       |
|                  |          |      |                      |                            |                        |                       |
| SI.<br>No.       | Date     | Nail | Hair                 | Teeth                      | Teacher's<br>Signature | Parent's<br>Signature |
| 1                |          |      |                      |                            |                        |                       |
| 2                |          |      |                      |                            |                        |                       |
| 3                |          |      |                      |                            |                        |                       |
| 4                |          |      |                      |                            |                        |                       |
| 5                |          |      |                      |                            |                        |                       |
| 6                |          |      |                      |                            |                        |                       |
| 7                |          |      |                      |                            |                        |                       |
| 8                |          | _    |                      |                            |                        |                       |
| 9                |          |      |                      |                            |                        |                       |
| 10               |          |      |                      |                            |                        |                       |
| 11               |          |      |                      |                            |                        |                       |
| 12<br>13         |          |      |                      |                            |                        |                       |
| 13               |          |      |                      |                            |                        |                       |
| 14               |          |      |                      |                            |                        |                       |
| 16               |          |      |                      |                            |                        |                       |
| 17               |          |      |                      |                            |                        |                       |
| 18               |          |      |                      |                            |                        |                       |
| 19               |          |      |                      |                            |                        |                       |
| 20               |          |      |                      |                            |                        |                       |
| 21               |          |      |                      |                            |                        |                       |
| 22               |          |      |                      |                            |                        |                       |
| 23               |          |      |                      |                            |                        |                       |
| 24               |          |      |                      |                            |                        |                       |
| 25               |          |      |                      |                            |                        |                       |
| $\sum_{i=1}^{n}$ |          |      | SESSI                | ON 2023-2024               | 4                      |                       |

# Coming to school unprepared for the day (To be filled by the Teacher)

(Not-bringing of 1. Text Book (T.B.), 2. Note Book (N.B.), 3. Text Note Book (T.N.B.), 4. Stationery (S), 5. Art & Craft Materials (A & C), 6. Test Papers not signed (T.P.N.S.) by the parents, 7. Project Work (PW), 8. Assignment (A), Practical Copy (PC).

| UID        |      | N                | Class        |                        |              |                       |
|------------|------|------------------|--------------|------------------------|--------------|-----------------------|
| SI.<br>No. | Date | Item not brought | Subject      | Subject Tea<br>Signatu | cher's<br>re | Parent's<br>Signature |
| 1          |      |                  |              |                        |              |                       |
| 2          |      |                  |              |                        |              |                       |
| 3          |      |                  |              |                        |              |                       |
| 4          |      |                  |              |                        |              |                       |
| 5          |      |                  |              |                        |              |                       |
| 6          |      |                  |              |                        |              |                       |
| 7          |      |                  |              |                        |              |                       |
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| 9          |      |                  |              |                        |              |                       |
| 10         |      |                  |              |                        |              |                       |
| 11         |      |                  |              |                        |              |                       |
| 12         |      |                  |              |                        |              |                       |
| 13         |      |                  |              |                        |              |                       |
| 14         |      |                  |              |                        |              |                       |
| 15         |      |                  |              |                        |              |                       |
| 16         |      |                  |              |                        |              |                       |
| 17         |      |                  |              |                        |              |                       |
| 18         |      |                  |              |                        |              |                       |
| 19         |      |                  |              |                        |              |                       |
| 20         |      |                  |              |                        |              |                       |
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| Project Work<br>(To be filled by the Student) |      |                   |         |  |  |
|---|------|-------------------|---------|--|--|
| UID   | )    | Name              | Class   |  |  |
|   |      |                   |         |  |  |
| SI.<br>No.                                    | Date | Торіс             | Subject |  |  |
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| Project Work<br>(To be filled by the Student) |     |   |                   |         |  |
|---|-----|---|-------------------|---------|--|
| UI  | D   |   | Name              | Class   |  |
|   |     |   |                   |         |  |
| SI.<br>No.                                    | Dat | e | Торіс             | Subject |  |
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|               | Parents' Communicat | ion                              |
| UID           | Name                | Class                            |
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| Date          | Remarks             | Signature of<br>Parents/Guardiar |
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|               | SESSION 2023-2024   |                                  |
|               | 73                  |                                  |

|      | Parents' Communicat | tion                            |
|------|---------------------|---------------------------------|
| UID  | Name                | Class                           |
| Date | Remarks             | Signature of<br>Parents/Guardia |
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| Parents' Communication |                   |                                 |  |  |
|------------------------|-------------------|---------------------------------|--|--|
| UID                    | Name              | Class                           |  |  |
|                        |                   |                                 |  |  |
| Date                   | Remarks           | Signature of<br>Parents/Guardia |  |  |
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| UID  | Name    | Class                   |
|------|---------|-------------------------|
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| Date | Remarks | Signature o<br>Guardian |
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| ر            | Record of Co-Scholastic Activities<br>Session 2023-2024 |                           |                                |       |                                |       |                                 |
|--------------|---|---------------------------|--------------------------------|-------|--------------------------------|-------|---------------------------------|
| UID Name Cla |   |                           |                                |       |                                | Class |                                 |
|              |   |                           |                                |       |                                |       |                                 |
| SI.<br>No.   | Nam   | e of partcipated Activity | d Activity Date of<br>Activity |       | House<br>Warden's<br>Signature |       | Class<br>Teacher's<br>Signature |
|              |   |                           |                                |       |                                |       |                                 |
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| Ļ            |   | SESS                      | SION 2023                      | -2024 |                                |       |                                 |

# Application format for change in the student's profile

#### The Principal

Sarala Birla Public School Birla Knowledge City, Ranchi-Purulia Highway, Mahilong Ranchi – 835103, Jharkhand

Date .....

Dear Madam,

You are requested to make changes in my ward's profile as per the details given below:

| Change         | Previous | New |
|----------------|----------|-----|
| Student's Name |          |     |
| Father's Name  |          |     |
| Mother's Name  |          |     |
| Address        |          |     |
| Phone No.      |          |     |

(Tick the change desired)

I'm enclosing the requisite supporting document for the same. Kindly do the needful and oblige.

Thanking you

Yours sincerely

| Student's Nam | e | <br> |
|---------------|---|------|
| Student's Nam | e | <br> |

Class & Section .....

UID No. .....

Photo copy of the format may be used.

Application will be accepted in this format only.

Please Note:

Avoid making any change in the profile after class V. Fee of ₹ 250 will be charged for making any change in the profile. Affidavit of first class magistrate will be required to make any change in the name of student, mother or father.

#### SESSION 2023-2024

| LEAVE APPLICATION FORMAT  |
|---|
| <b>The Principal</b><br>Sarala Birla Public School<br>Birla Knowledge City,<br>Ranchi-Purulia Highway, Mahilong<br>Ranchi – 835103, Jharkhand |
| Date :  |
| Dear Madam,   |
| You are requested to grant leave to my ward, Master/Miss  |
| UID   |
| studying in Class & Secof your school   |
| fromdays. Purpose/  |
| Reason for leave  |
|   |
|   |
| (Submit Doctor's Prescription for a sick leave)   |
| Regards   |
|   |
|   |
| Sign of Father/Sign of Mother   |
|   |
| FOR OFFICE USE  |
| Granted / Not granted<br>Class Teacher's Remarks & Sign   |
| Section Incharge  |
|   |
| Note : Photocopy of the format may be used.<br>Application will be accepted only in this format.  |
| SESSION 2023-2024   |

# APPLICATION FOR CHANGE OF BUS

(Photocopy may be used)

| Date :                  |                              |
|-------------------------|------------------------------|
| UID. No.:               | Class & Sec                  |
| Student's Name:         |                              |
| Father's Name:          |                              |
| Shift from Bus No       | Stop                         |
| From (Address) :        |                              |
|                         |                              |
|                         | Ph. No                       |
| To (Address) :          |                              |
|                         |                              |
|                         | Ph. No                       |
|                         |                              |
|                         |                              |
| Class Teacher's (Sign.) | Parent's (Sign.              |
| For                     | Transport Office Lles Only   |
| 1. New Bus No.          | Transport Office Use Only    |
|                         |                              |
| 2. New Stop             |                              |
|                         | Transport Incharge's (Sign.) |
| Principal's Signature   |                              |
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|                         | SESSION 2023-2024            |

















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| ١          | SESSION 2023-2024  |

# **MY PAGE**

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|          | SESSION 2023-2024         |

**MY PAGE** 

170

Recent Coloured Stamp Size Photo of the Student's Mother Recent Coloured Stamp Size Photo of the Student in Summer Uniform with School Tie

Recent Coloured Stamp Size Photo of the Student's Father

# Session 2023-2024

| Name:                      |                                 |
|----------------------------|---------------------------------|
| UID :                      | Category :                      |
| Class / Section :          | House :                         |
| Father's Name :            |                                 |
| Mother's Name :            |                                 |
| Local Guardian's name, i   | f applicable (Class VI onwards) |
|                            | Mobile :                        |
| Whether using School Bu    | us /Cycle / P.V. / Other        |
| Bus No. : I                | Bus Stop :                      |
| Telephone No. : P&T        |                                 |
| Telephone No. : Office.    |                                 |
| Reside                     | ence                            |
| Mobile No. Father's        | Mother's                        |
|                            |                                 |
| Email ID :                 |                                 |
| Mobile No. for SMS alert   | s (only one)                    |
|                            |                                 |
|                            |                                 |
| Signature of Father/Mother | Signature of the Class Teacher  |

Date.....

Date.....

|           |           |                      |                      | DAI                  | DAILY TIME TABLE     | TABLE                |                      |                      |                      |                      |
|-----------|-----------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|           | Day       | <b>1st</b><br>Period | <b>2nd</b><br>Period | <b>3rd</b><br>Period | <b>4th</b><br>Period | <b>5th</b><br>Period | <b>6th</b><br>Period | <b>7th</b><br>Period | <b>8th</b><br>Period | <b>9th</b><br>Period |
|           | Monday    |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| SESSIO    | Tuesday   |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| N 2023-20 | Wednesday |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| 24        | Thursday  |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|           | Friday    |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|           | Saturday  |                      |                      |                      |                      |                      |                      |                      |                      |                      |





Mahilong, Ranchi



### Session-2023-24

My Resolutions for the academic session April 2023 to September 2023

l will,

- 1. be punctual to school.
- 2. come to school every day.
- 3. adhere to the code of conduct and prescribed uniform.
- 4. come to my class well prepared and enjoy learning.
- 5. converse in English in the school, at home and in the school bus.
- 6. not indulge in any sort of social media apps.
- 7. avoid excess usage of mobile phones and mobile games.
- 8. bring a healthy sapling on my birthday.
- 9. plant a sapling in my locality / garden on my birthday or give a sapling to my friends on their birthdays.
- 10. respect and obey my teachers.
- 11. be cordial and pleasant to my juniors and seniors.
- 12. bring books and copies according to the time table.
- 13. maintain the Diary, books, notebooks and records of all classwork, homework and assignments.
- 14. study regularly, daily and on weekends.
- 15. read good books every month and discuss reviews in the class.
- 16. study effectively for assessments and tests.
- 17. actively participate in class discussions and take down all notes regularly.
- 18. take part in House Activities, Games and Sports.
- 19. make use of the word of the week in my conversations.
- 20. report any untoward incident to my teachers immediately.
- 21. take care of personal hygiene.
- 22. always be alert and take measures to keep the environment pollution-free.
- 23. not resort to unfair means in examinations.
- 24. never bring expensive items to school.
- 25. not harm or destroy individual and school properly.
- 26. not use foul language.
- 27. not take part in any destructive activities.

I would like to improve my overall performance and in order to do so I will -

.....

Student's Name...... UID.

Student's Signature

Father's Signature

Mother's Signature

X





Mahilong, Ranchi



### Session-2023-24

My Resolutions for the academic session October 2023 to March 2024

l will,

- 1. be punctual to school.
- 2. come to school every day.
- 3. adhere to the code of conduct and prescribed uniform.
- 4. come to my class well prepared and enjoy learning.
- 5. converse in English in the school, at home and in the school bus.
- 6. not indulge in any sort of social media apps.
- 7. avoid excess usage of mobile phones and mobile games.
- 8. bring a healthy sapling on my birthday.
- 9. plant a sapling in my locality / garden on my birthday or give a sapling to my friends on their birthdays.
- 10. respect and obey my teachers.
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- 19. make use of the word of the week in my conversations.
- 20. report any untoward incident to my teachers immediately.
- 21. take care of personal hygiene.
- 22. always be alert and take measures to keep the environment pollution-free.
- 23. not resort to unfair means in examinations.
- 24. never bring expensive items to school.
- 25. not harm or destroy individual and school properly.
- 26. not use foul language.
- 27. not take part in any destructive activities.

I would like to improve my overall performance and in order to do so I will -

.....

Student's Name...... UID.

Student's Signature

Father's Signature

Mother's Signature

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### SARALA BIRLA GROUP OF SCHOOLS Website : www.sbgs.org.in

- Sarala Birla Public School, Ranchi
- Birla Vidya Mandir, Nainital
- Mahadevi Birla World Academy, Kolkata
- Birla Vidya Niketan, New Delhi
- B K Birla Centre for Education, Pune
- Birla Bharati, Kolkata
- Sarala Birla Gyan Jyoti, Guwahati
- Birla Divya Jyoti, Siliguri
- Sarala Birla Gyan Jyoti, Silchar



*(A Unit of Bharat Arogya & Gyan Mandir)* Birla Knowledge City, Mahilong, Ranchi-Purulia Highway Village - Ara, P.O. - Mahilong, Ranchi - 835103, Jharkhand

🛿 + 91 9507035987, 9507035717 📼 Info@sbpsranchi.com 🐵 Website : www.sbpsranchi.com