



Sarala Birla Public School

Birla Knowledge City, Ranchi – Purulia Highway, Village – Ara, P.O. – Mahilong,
Ranchi – 835103 (Jharkhand)

Provisional Admission (2019-2020)

Notice (KG I to Std. I)

Ref. No.: SBPS/18-19/989

Date: 15.01.2019

Dear Parents,

Please note the following:

- The list is arranged alphabetically.
- Documents to be submitted at the time of admission
 - Printout of duly filled in Registration form.
 - Xerox copy of Birth Certificate (The birth certificate should be made from the Municipal Corporation within a period of 1 year of the child's birth. Any affidavit or other evidence is not acceptable). It is mandatory to carry the original Birth Certificate for verification.
 - Original T.C. & Xerox of Report Card from previous school if applicable.
 - Xerox copy of highest qualification of parents.
 - Xerox copy of Id. Card of sibling studying in this school.
 - Xerox copy of Id. proof of the parents.
 - 2 copies of the photographs of the child, mother & father each. (same as uploaded in the registration form).
 - Xerox copy of Aadhaar Card.
 - Xerox copy of Medical Certificate with Blood Group.
 - Caste Certificate (if applicable).
 - Copy of payment receipt generated from the website.
 - Print out of Admit Card.
- Admission is subject to submission & verification of documents.
- Admission can be taken from 16th Jan. 2019 to 19th Jan. 2019 (10:00 am to 1:00 pm).
- Payment will be accepted only through Demand Draft drawn in favour of **'Sarala Birla Public School'** payable at **Ranchi**.
- No admission will be entertained after 19th Jan. 2019.
- The date of orientation will be informed through the mobile number provided for SMS.

Principal