

Sarala Birla Public School

Mahilong, Ranchi

PARENTS' ORIENTATION SHEET (2021-22)

STD- X & XII

Date: 31/03/2021

Points to remember for the session 2021-22:-

New session for classes X & XII will start from 05.04.2021.

1. Timing, schedule and Roll No. of the students for the classes will be uploaded on the website.
2. Odd Roll No. students will come to school on Monday, Wednesday and Friday.
Even Roll No. Students will come to school on Tuesday, Thursday and Saturday.
3. Encourage your ward to regularly attend the classes. 85% attendance is required to be maintained throughout the session and in each month.
4. Students should be in proper neat & clean school uniform along with a mask while attending the classes.
5. Please cover all the books and copies properly and label them according to the book list.
6. The syllabus will be uploaded on the website at the beginning of the session to keep you informed of the curriculum to be covered during the session. This also helps you reinforce school work at home. Please keep this handy and check it every day.
7. There will be three Periodic Tests during the academic year. Please follow the schedule and syllabus for the portion.
8. Notices are sent through SMS, Broadcast or E-mail. Please make sure your correct mobile number and mail ID is given to school and respond to the phone call promptly.
9. SBPS conducts PTM (Parent Teacher Meet) at regular intervals. Take advantage of that opportunity to show your child how sure you are that school is a wonderful place with kind people and lots of learning adventures in store.
10. Every child of SBPS will participate in the school functions held during the academic year. This is an important part of the child's development and helps in confidence building.
11. A holiday list is given in the almanac. Please go through it carefully.
12. Any leave without prior information during exams is strictly prohibited. **No retest will be conducted.** In case of leave for medical reason you will have to submit an application along with the doctor's prescription and pathological report.
13. Acknowledge your child's strengths, shower praise on him/her and gently help to overcome his/her weaknesses.
14. Set age-appropriate rules and expectations at home. Help your child learn and follow them. Foster independence and responsibility by giving your child appropriate tasks.
15. Students should take care of their belongings themselves. Expensive items should not be brought to the school.
16. Ensure that your child actively participates in Sports and Extra-curricular activities as this can improve the concentration of the child.
17. Students are not encouraged to stay in the school premises beyond the school hours until a notice is issued from the school.
18. Kindly ensure that your child is not bringing any electronic gadget in the school premises. If at all it is found in possession of any student, it will be confiscated and shall not be returned for the whole session.
19. Kindly make sure that your ward is not carrying any sports equipment to school except on the day scheduled for academy/Art Education.
20. The students need to maintain discipline in school as well as in the bus. If any misconduct or indisciplined behaviour is observed, action as deemed fit will be taken by the school.
21. Please encourage your ward to refrain from over indulgence in any kind of social networking site.
22. You are the greatest influence in your child's life. No one knows and cares for your child more than you do. The school is a natural extension of home. The teachers and parents play a complementary role, acting in partnership to support and develop the child.
23. Set the stage for success by speaking positively and confidently about school and teachers to your child. Do not criticize the teacher/staff/school system in front of your child.

24. Your views are important to us. You can put up your views by calling at the reception (**9507035717 /9507035987**) during the school hours or mail us at info@sbpsranchi.com.
25. SBPS Child App - 'गवआक्ष' is launched for each student. Through this App, you will be able to access your ward's Profile, Fee Payment details, Attendance, Result, Syllabus, Assignments and other details and you can also post your queries.
26. Please ensure that your ward carries the school almanac to school every day. Please check and sign the almanac regularly.
27. Please go through the school almanac and complete it in all aspects.
28. Frequent changes in student's profile is not appreciated but if at all it is required then please follow the format provided in the school almanac.
29. For leave and for change in bus no. or bus stoppage please follow the format provided in the school almanac.
30. Be regular in writing the absence note in the regularity record of the school almanac.
31. Each child is given two ID cards (one Student ID card and one Parent ID card). Student should wear the ID card daily.
32. Please ensure that you carry the Parent ID card whenever you visit the school. Please do not give the Parent ID card to the child. Do not leave the card in the child's school bag. In case the ID card is misplaced, please inform the school office or the class teacher immediately. Another card will be provided against a deposit of `100/-.
33. Meal time is seen as a valuable social learning experience and therefore it is given importance in school. Please stress on green vegetables. No junk food is allowed in school. A napkin, plastic spoon/fork and a sanitizer should also be given. Please let us know if your child is allergic to a particular food.
34. Your child must not wear any expensive jewellery to school.
35. Please do not send attractive and expensive items. (Toys/expensive pencil box/lunch box etc.)
36. Help the child to be austere. On his/her birthday send him/her with toffees for each of his/her classmate and teacher or you may send a birthday sapling which will be planted in the school. Please do not send any gift for the teachers or classmates.
37. On PTM day classes will remain suspended. Parents are expected to come with their ward at the time allocated to them in the circular to view their child's progress. It is compulsory for your child to wear the school uniform on PTM day.
38. Please do not send your child to school if he/she is sick as there is a high risk of cross infection. If your child feels unwell in the school, you will be intimated.
39. You can easily track your ward's bus status through the web portal or mobile app. The details of the same is mentioned in the notice uploaded on the school website.