



SARALA BIRLA  
PUBLIC SCHOOL

(SARALA BIRLA GROUP OF SCHOOLS)

# SARALA BIRLA PUBLIC SCHOOL

Birla Knowledge City, Ranchi-Purulia Highway, Village: Ara,

P.O.: Mahilong, Ranchi – 835103 (Jharkhand)



Date: 07.07.2020

Dear Parents,

The online classes that the school is conducting is an actual partnership between parents and teachers!! We request you to kindly keep the following points in mind regarding the online classes:-

1. Please keep on monitoring the device which your child is using for the classes.
2. Ensure that your ward does not remain anonymous and enters the online class in the given format.

SECTION	CLASS	NAME	UID
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3. Ensure that your ward attends the class in school uniform only.
4. Ensure that the child switches on the video/audio only during attendance or when the teacher asks to do so. Attendance percentage is being calculated.
5. For senior classes, make sure that children don't misuse the online rights given to them.
6. Please talk to your child about being a responsible netizen.
  - a) In case we find any student resorting to cyber bullying or harassment or engaging in any disruption in class, he/ she will not be allowed in class.
  - b) In case the student is able to maintain anonymity in the midst of disruption all classes of that section will be suspended.
7. All students must co-operate with the teacher to maintain the decorum of the class. If at all any objectionable content is shared on the screen, the student should help the teacher to identify the wrong doer.
8. The teachers are taking the class for the students' benefit only. Hence they should not share the PMI (Personal Meeting ID) and password with any unauthorized person. The PMI/Password is confidential and is being sent through SMS to be used by your ward only.
9. Ideally, please don't leave students of junior and middle school unattended during online class.
10. There are stringent laws around cyber security (bullying and harassment too) and we don't want any student of ours to face any problem. Various webinars are also being conducted by the school to sensitize the students about the various laws associated with it and to make them aware of the repercussions of their carelessness.

If this is the new normal, we will strive together and make it a success.

Stay Home, Stay Safe!!

**With best wishes**  
**Principal**