



# SARALA BIRLA PUBLIC SCHOOL

Birla Knowledge City, Ranchi – Purulia Highway, Village – Ara,  
P.O. – Mahilong, Ranchi – 835103 (Jharkhand)

Provisional Admission (2020-21)

## Notice (KG-1 & KG II)

Ref. No.: SBPS/19-20/843

Date: 19.11.2019

Dear Parents,

Please note the following:

- The list is arranged alphabetically.
- Documents to be submitted at the time of admission
  - Printout of duly filled in Registration form.
  - Xerox copy of Birth Certificate (The birth certificate should be made from the Municipal Corporation within a period of 1 year of the child's birth. Any affidavit or other evidence is not acceptable). It is mandatory to carry the original Birth Certificate for verification.
  - Original T.C. & Xerox of Report Card from previous school if applicable.
  - Xerox copy of highest qualification of parents.
  - Xerox copy of Id. Card of sibling studying in this school.
  - Xerox copy of Id. proof of the parents.
  - 2 copies of the photographs of the child, mother & father each. (same as uploaded in the registration form).
  - Xerox copy of Aadhaar Card.
  - Xerox copy of Medical Certificate with Blood Group.
  - Caste Certificate (if applicable).
  - Copy of payment receipt generated from the website.
- Admission is subject to submission & verification of documents.
- Admission can be taken from 20<sup>th</sup> Nov. to 23<sup>rd</sup> Nov. 2019 (10:00 am to 01:00 pm).
- Payment will be accepted only through Demand Draft drawn in favour of **'Sarala Birla Public School'** payable at **Ranchi**.
- No admission will be entertained after 23<sup>rd</sup> Nov. 2019.
- The date of orientation will be informed through the mobile number provided for SMS.

**Principal**